

# PENNSYLVANIA INTERGOVERNMENTAL COOPERATION AUTHORITY

## Minutes of the Meeting of the Board

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September 28, 2023

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The meeting of the Board of Directors of the Pennsylvania Intergovernmental Cooperation Authority (PICA) was held on Thursday, September 28, 2023, in the PICA board room located at 1500 Walnut Street, 16th Floor, Philadelphia, Pennsylvania.

### Attendees

Board: Kevin Vaughan, Alan Kessler, Esq. (via Zoom), Rosalind W. Sutch, CPA, MT (via Zoom), Pat Burns (via telephone), Rob Dubow (*ex officio*) (via Zoom), Kate Roberts, Special Advisor to PA Budget Secretary (*representing ex officio*) (via Zoom)

Staff: Harvey M. Rice, Rob Call, Suzanne Staherski and Deidre Morgenstern

Invited Guests: S. William Richter, Esq., Reed Smith, LLP, Sabrina Maynard, Office of Budget and Program Evaluation (via Zoom), Kate McGlinchey, Chief of Staff and Deputy Director of Finance (via Zoom)

### Call to Order

Mr. Vaughan called the meeting to order at 1:05 p.m.

### Approval of Minutes

Mr. Kessler made a motion to approve the minutes from the annual meeting of July 25, 2023. Ms. Sutch seconded the motion. The motion passed 4-0.

### Treasurer's Report

Mr. Rice stated that PICA spending for FY2024 is 70% percent of the approved budget. Spending is fourteen percent higher than the previous fiscal year due to additional consulting fees and timing of payments.

### PICA Monthly Report

Mr. Rice stated that PICA staff released the July tax revenue report, the August obligations update, and the Quarterly City Manager's Report. PICA staff will be releasing the August tax revenue report tomorrow. Mr. Rice added that PICA's FY2023 audit is on-target for the City to receive the completed report by September 30<sup>th</sup>. The MD&A has been finalized, and the financial statements should be sent to the City tomorrow.

Mr. Rice announced PICA's fall conference will be held on November 8<sup>th</sup>, from 10:00 am to 12:00 pm. The topic of the conference is climate change and its impact on the City of Philadelphia. Presenters include Steve Mullin, Econsult; Elizabeth Lankenau, the City's Director of the Office of Sustainability; and Dr. Franco Montalto, Professor of Engineering with Drexel University.

Mr. Vaughan announced an executive session at 1:10 pm to discuss a financial and personnel matter. The meeting resumed at 1:40 pm.

**Resolution 2024-04 – Appointment of Harvey M. Rice as Special Advisor and Agency Consultant**

Mr. Vaughan requested a vote on the resolution. Mr. Kessler made the motion. Ms. Sutch seconded the motion. The motion passed 4-0 in a roll call vote.

**New Business**

None

**Public Comment**

None

**Adjournment**

Ms. Sutch made a motion to adjourn. Mr. Kessler seconded the motion. The motion passed 4-0.

The meeting was adjourned at 1:45 p.m.