

# PENNSYLVANIA INTERGOVERNMENTAL COOPERATION AUTHORITY

## Minutes of the Special Meeting of the Board

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June 8, 2023

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The special meeting of the Board of Directors of the Pennsylvania Intergovernmental Cooperation Authority (“PICA”) was held on Thursday, June 8, 2023, in the PICA board room located at 1500 Walnut Street, 16th Floor, Philadelphia, Pennsylvania.

### Attendees

Board: Kevin Vaughan, Alan Kessler, Esq. (via Zoom), Pat Burns (via telephone), Rosalind W. Sutch, CPA, MT, (via Zoom), Rob Dubow (*ex officio*) (via Zoom), Natalie Krug (*alternate ex officio*) (via telephone)

Staff: Harvey M. Rice, Rob Call, Suzanne Staherski (via Zoom), and Deidre Morgenstern

Invited Guests: S. William Richter, Esq., Reed Smith, LLP, (via Zoom), Sabrina Maynard, Office of Budget and Program Evaluation (via Zoom)

### Call to Order

Mr. Vaughan called the meeting to order at 12:19 p.m.

### Approval of Minutes

Ms. Sutch made a motion to approve the minutes from the meeting of May 16, 2023. Mr. Kessler seconded the motion. The motion passed 3-0.

### Executive Director’s Report

Mr. Rice advised the board that PICA staff released the April tax revenue report. He stated that revenue collections have been falling since January with April at the lowest level. However, revenue is three percent higher than last year at this time. Mr. Rice continued stating that PICA also released the report on the FY2023 third quarter QCMR, which indicated a projected fund balance of \$615 million. The fund balance represents 10.1% of obligations due to stronger tax collections and lower obligations.

Mr. Rice stated that as of June 15, 2023, all bonds issued by the Authority that were secured by the PICA Tax, will have been repaid and will no longer be outstanding. Accordingly, Mr. Rice is working with PICA’s Trustee on the closure of the trust accounts. Mr. Rice added that PICA issued an RFP for depository banking services for the continued transfer of PICA Tax revenue to the City account. The responses to the RFP are due next week.

### **Treasurer's Report**

Mr. Rice stated that PICA spending is 68% of the approved budget and is consistent with the same period as last year.

### **Overtime Update**

Mr. Rice advised the board that PICA will release the overtime update once the information is available. Mr. Kessler requested an update on staffing. Mr. Rice advised the board of the upcoming Staffing and Overtime Report that includes action plans for ten departments. Mr. Dubow added that the City has increased their FY2024 budget for increases in spending for recruitment including marketing and hiring bonuses. A discussion ensued regarding recruitment obstacles.

Mr. Vaughan called a recess of the board meeting at 12:30 pm.

The board meeting resumed at 12:36 pm.

Mr. Vaughan suggested that the board discuss the amendments to the Intergovernmental Cooperation Agreement prior to conducting a vote.

Mr. Rice explained that the City and PICA had discussions and reached a compromise on two issues brought to the board's attention by legal counsel. Mr. Richter commented that the two board member approval/vote issue has been resolved due to the inclusion of language upon which PICA and the City have agreed. Mr. Rice read this section of the agreement for the board. He explained that the Authority must make a good-faith effort to schedule a meeting in order to approve the City's five year financial plan. Mr. Kessler inquired as to the meaning of a good-faith effort. Mr. Dubow explained that there should be a public discussion of the plan. A discussion ensued regarding the change in language. Mr. Richter and Mr. Dubow agreed that the current language protects the board votes. Mr. Kessler expressed his understanding of the implications of this language.

Mr. Richter added that this agreement requires that the City Director of Finance must approve the sale of PICA bonds and that this is a reasonable request. Mr. Richter stated that this resolution also gives the chair and vice chair flexibility in approving other changes to the document in the future.

Mr. Kessler requested a recess in order to reach Mr. Burns to conduct a vote on the resolution.

Mr. Vaughn called a recess of the board meeting at 1:04 pm.

The board meeting resumed at 2:00 pm, whereby the discussion regarding the Intergovernmental Cooperation Agreement continued.

Mr. Burns joined the meeting (via telephone) at 2:00 pm.

**Resolution No. 2023 - 12 – Consideration of Intergovernmental Cooperation Agreement**

Mr. Kessler made a motion to approve the resolution, and Ms. Sutch seconded the motion. The motion passed 4-0.

**Resolution No. 2023 - 13 – Consulting Services Proposal – Angela Bird**

Mr. Rice explained that this resolution is for the contract extension for Ms. Bird’s services into the next fiscal year.

Mr. Kessler made a motion to approve the resolution, and Ms. Sutch seconded the motion. The motion passed 4-0.

**New Business**

None

**Public Comment**

None

**Adjournment**

Mr. Vaughan stated that the next meeting of the board will be held on June 20, 2023.

Mr. Kessler made a motion to adjourn. Mr. Burns seconded the motion. The motion passed 4-0.

The meeting was adjourned at 2:07 p.m.