

# PENNSYLVANIA INTERGOVERNMENTAL COOPERATION AUTHORITY

## Minutes of the Meeting of the Board

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February 26, 2020

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The meeting of the Board of Directors of the Pennsylvania Intergovernmental Cooperation Authority (“PICA”) was held on Tuesday, February 26, 2020 in the PICA board room located at 1500 Walnut Street, 16<sup>th</sup> Floor, Philadelphia, Pennsylvania.

### Attendees

Board: Kevin Vaughan, Alan Kessler, James Cawley, Tina Byles Williams (*via telephone*), Michael Karp (*via telephone*), Robert A. Dubow (*ex officio*) (*via telephone*), and Mark Ryan (*ex officio*) (*via telephone*)

Staff: Harvey M. Rice, Gus Tsakos, Dora Ward, and Daniel Esposito

Invited Guests: S. William Richter, Esq., Reed Smith, LLP (*via telephone*); Marissa Waxman, Office of Budget and Program Evaluation (*via telephone*)

### Call to Order

Mr. Vaughan called the meeting to order at 3:05 pm.

### Approval of Minutes

Mr. Cawley made a motion to approve the minutes from the meeting of January 21, 2020. Mr. Karp seconded the motion. The motion passed 5-0.

### Resolution 2020-07: Operating Budget

Mr. Vaughan announced that he would reverse the order of the agenda for today’s meeting in order to hold a vote on PICA’s annual operating budget before Mr. Karp leaves the meeting.

Mr. Vaughan asked if the Board had reviewed the operating budget, and they acknowledged that they had. Mr. Vaughan asked if there are any questions about the budget. There were no questions from the Board members.

Mr. Vaughan called for a roll-call vote. The operating budget passed unanimously 5-0.

*Mr. Karp left the meeting at 3:08pm.*

**Executive Director's Report**

Mr. Rice stated that PICA staff has released December and January revenue reports since the last meeting, as well as the second quarter staff report on the QCMR and a half-year overtime update.

Mr. Rice stated that PICA's annual economists meeting regarding revenue estimates for the Five Year Plan was well-attended. Mr. Vaughan asked Ms. Waxman to make her revenue presentation to the Board at the next Board meeting, since members were unable to attend the annual conference.

The bond refunding will close on March 17, 2020.

Mr. Rice reported he posted an RFP for auditing services for PICA's annual audit on February 20, 2020. Responses are due on March 5<sup>th</sup>.

Mr. Rice explained that there are no appeals update this month because the City is transitioning to the new CAMA system. Mr. Dubow stated CAMA is working well so far, except for an issue in linking to the Revenue Department. He does not know when reports will be able to be generated through CAMA.

Mr. Rice stated that PICA's reserve fund and swap account are yielding around 2 percent.

Mr. Rice testified at a City Council hearing on February 25, 2020, regarding the City's preparations for a potential economic downturn.

Mr. Rice stated that Ms. Kpollie resigned from her position at PICA last month. Mr. Vaughan complimented her on attaining a position with CHOP, which he acknowledged is difficult to accomplish.

**Treasurer's Report**

Mr. Rice stated that PICA is currently at 81 percent of the budget.

**New Business**

There was discussion about the overtime report between Mr. Kessler, Mr. Cawley and Mr. Dubow. The Board members asked why overtime budgets are exceeded in Police, Fire, Streets, Prisons, OPA, District Attorney, and Human Resources departments. Mr. Dubow explained there are various reasons, notably high absenteeism rates and vacancies. Mr. Kessler stated that staffing levels are currently high, and Mr. Cawley was confused because the DA is prosecuting less cases, which should result in less overtime. Mr. Dubow explained that service levels are generally up since the recession, which in large part accounts for the overtime usage.

**Executive Session 3:28pm – 3:52pm**

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When the Board meeting reconvened, it was announced that the session was related to a personnel matter which was addressed.

**Public Comment**

None.

**Adjournment**

Mr. Cawley made a motion to adjourn. Mr. Kessler seconded the motion. The motion passed 4-0.