

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2019



Budget Office

CITY OF PHILADELPHIA

November 15, 2019

The material in this report is preliminary and subject to revision and is not an official statement of the City of Philadelphia.

Heads Up!

This will be your last paper copy of the Quarterly City Managers Report
(unless you are PICA, Council, the Mayor, or the Finance Director)

Starting next quarter, the Budget Office will discontinue printing copies of the Quarterly City Manager's Report (QCMR). New releases and archives are available on the City's Finance website at <https://www.phila.gov/finance/reports-Quarterly.html>.

Why are we doing this?

A recent survey conducted by the Budget Office revealed that QCMR readers overwhelmingly preferred an online version over a physical paper copy. Plus, we like trees.

City of Philadelphia
QUARTERLY CITY MANAGERS REPORT
FOR THE PERIOD ENDING SEPTEMBER 30, 2019

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What is the Quarterly City Managers Report?

The Quarterly City Managers Report is a summary report on the finances and management of the City of Philadelphia. It is prepared under the direction of the Mayor's Office by the **Office of Budget and Program Evaluation** in the **Office of the Director of Finance**. The report is based primarily on information provided to these agencies by City departments and agencies.

The purpose of the **Quarterly City Managers Report** is to provide the senior management of the City of Philadelphia with a clear and timely summary of the City's progress in implementing the financial and management goals of the current year of the City's Five-Year Financial Plan, both on a "Year to Date Actual" basis and on a "Forecast for Full Year" basis.

The **Quarterly City Managers Report** contains the following reports and schedules:

General Fund: The General Fund is the principal operating fund of the City of Philadelphia. (For an explanation of the City's overall financial fund structure, see "Methodology for Financial Reporting" elsewhere in this Report). The **Quarterly City Managers Report** presents an overview of General Fund revenues by major revenue source and obligations by department. Additional detail is provided regarding General Fund direct wage and salary obligations by department; General Fund purchase of service contract obligations; and General Fund overtime utilization. All reports present budget targets, year-to-date actuals and year-end forecasts.

Departmental Full Time Positions: The **Quarterly City Managers Report** includes a report on budgeted and filled full-time positions for all City departments on an All Funds basis. This report presents budget targets, year-to-date actuals and year-end forecasts.

Departmental Leave Usage: Departments are ranked highest to lowest in terms of leave usage for the quarter. The percentages represent the total number of days used over the total number of days available to be worked in the quarter for General Fund employees.

Departmental Service Delivery Report: This report includes both quantitative measurements of departmental service levels and qualitative measurements of performance. This report compares service levels year-to-date with original departmental projections and year-end forecasts with original projections and the actual level of service in the prior year.

Water Fund and Aviation Fund: The Water Fund is the fund in which activities related to the City's water supply and wastewater disposal are reported. The Aviation Fund is the fund in which activities related to the operation of the Philadelphia International Airport and the Northeast Philadelphia Airport are reported. The **Quarterly City Managers Report** presents a quarterly overview of Water and Aviation Fund revenues by major revenue source and obligations by department at the end of the quarters concluding in September, December, March and June. All reports present budget targets, year-to-date actuals and year-end forecasts.

Grants Revenue Fund - Unanticipated Grants: A listing is included, of all unanticipated grants received and recorded in the City's Grants Revenue Fund during the preceding three months.

Cash Flow Forecast: Most financial reporting in the **Quarterly City Managers Report** is presented on a modified accrual basis, consistent with the City's accounting methodology. Under the City's modified accrual accounting rules, some revenues are reported on an accrual rather than a cash basis and obligations are recorded when encumbered or expended. To enable the reader to assess the City's actual current and projected year-end cash position, the City Managers Report also presents a cash flow forecast for the fiscal year. Actual cash results are presented for all months of the fiscal year for which cash receipt and disbursement activity has been recorded, and a projection is made for the balance of the fiscal year.

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Key Stats

- Projected FY20 General Fund Balance: \$307 million (meets low end of 6%-8% internal goal)
- Projected FY20 Year-End Cash Balance: \$1.152 billion (all funds)
- Projected FY20 Cash Balance Low Point \$777 million (March 31, 2020)
- Projected FY20 General Fund Revenues: \$4.97 billion (\$48.6 million more than original budget)
- Projected FY20 General Fund Obligations: \$5.12 billion (\$92.4 million more than original budget)
- Performance: 93 of 109 measures met/exceeded target (85%)

The Upshot

The City of Philadelphia has begun Fiscal Year 2020 (FY20) in stronger fiscal condition than expected compared to the originally approved FY20 budget – but as a city with high poverty, a weak tax base, and a recession looming, we still need to be strategic about balancing investments for immediate needs with setting aside reserves for the future.

To reflect that balance and maximize the impact of additional funds, the transfer ordinances for FY19 and FY20 contained significant new investments, including:

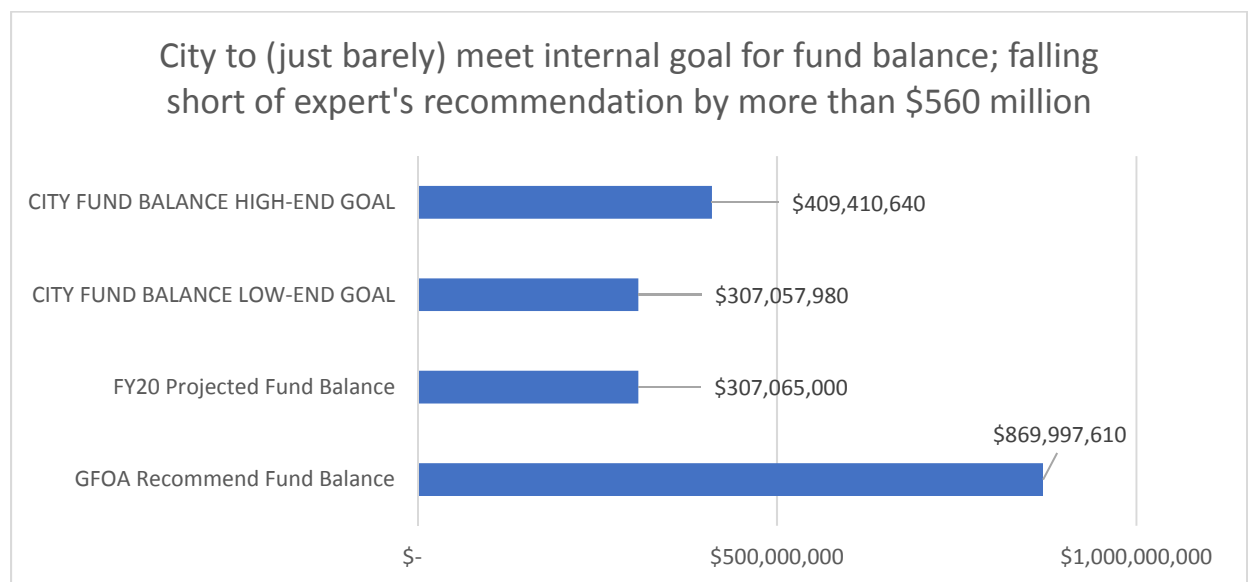
- \$47 million for Pay-As-You-Go Capital Projects
- \$25 million Anti-Poverty Reserve
- \$20 million Recession Reserve
- \$20 million Economic Stimulus for Corridor Cleaning & Inclusive Growth
- \$15 million for Affordable Housing
- \$6 million for the Land Bank
- \$5+ million for Anti-Violence Initiatives

The Target Budget columns throughout this report reflect the changes proposed in Bill 190855, the FY20 Mid-Year Transfer Ordinance, which added \$92 million in spending. Revenue estimates in this FY20Q1 Quarterly City Managers Report (QCMR) increased by \$48.6 million based on the strong FY19 collections for the Business Income & Receipts and Wage Taxes, as well as from permit and license payments. FY20 also marked the first-ever deposit into the City’s Rainy Day Fund (aka Budget Stabilization Reserve) of \$34 million. Paired with the \$20 million Recession Reserve, this can cover about 4 days of City spending on services and fixed costs. With 3 out of 4 economists predicting a recession by 2021, more will need to be done. A recession stress test of the budget is underway as we prepare for the FY21 budget process.

Fund Balance

This Quarterly City Manager’s Report for the first quarter of Fiscal Year 2020 (FY20) projects that the City will end the fiscal year with a fund balance of \$307 million (6% of total obligations). This is higher than the fund balance included in the FY20-24 Five Year Plan approved by the PICA board in July and meets the low-end of the City’s goal of having a fund balance that is equal to 6-8% of expenditures.

As the City’s fund balances are determined on a modified accrual basis, final fund balances for FY19 were determined in the early fall. The FY19 fund balance was higher than projected at \$439 million, about 9% of the total budget. That was slightly above the City’s internal goal of 6-8%, but well below the Government Finance Officers Association recommendation of 17%.



Revenues

The City brought in \$794 million to the General Fund across all revenue streams for FY20Q1, \$40 million more than the Target Budget. Full year revenues are projected to be \$4.97 billion in FY20, up \$48 million from the estimate included with the FY20 Adopted Budget. Most of that increase is within tax revenues, with an additional \$32 million over the Adopted Budget projected to be generated from Business Income and Receipts Tax (BIRT) and \$16 million over initial estimates projected in the City Wage Tax. These two positive variances are attributed to the larger tax base demonstrated in FY19, and not a change in the growth rates expected this year. This reflects the strong economy in FY2019 and there are no indications yet of weakening of our tax base, although we remain mindful of the expected recession and do not assume all of the growth in BIRT last year will recur in FY20.

Locally generated non-tax revenues are projected to exceed the original estimate included in the Adopted Budget – with a positive variance of \$23.7 million. This is in large part due to a reclassification of \$41 million in Department of Health reimbursements received for the Philadelphia Nursing Home. Previously this was categorized as revenue from other governments.

That increase in locally generated non-tax revenue is partially offset by a \$23.5 million decrease in expected proceeds from asset sales. Those transactions are now expected to take place in FY21.

Obligations

The City projects to spend \$5.1 billion in FY20, creating an operating deficit of \$151 million, larger than the Adopted Budget's operating deficit of \$107 million. If funding set aside in a reserve for potential reductions in Federal and State funds and the Recession is not needed this year, it will increase the year-end fund balance or could be used to address longstanding fiscal challenges, like infrastructure needs, high fixed costs, and the underfunded pension system. Over the past few years, the City has worked diligently to improve the health of the pension fund, through reforms in collective bargaining agreements, adding funding on top of the minimum municipal obligation (MMO) from Sales Tax proceeds and increased employee contributions, as well as making additional payments at the end of the fiscal year if the fund balances are higher than anticipated.

Performance

This quarter's service delivery report represents the start of the year for many of the departments (although some lag by a quarter) and shows 85% of the measures meeting or exceeding the target for FY20. Some measures are behind compared to FY19Q1 or look short compared to the year-end goal, but as it is the first quarter, there is time to make adjustments and get back on track. For example, the percent of autopsy cases completed within 90 days fell to 85.6% in the first quarter, below the goal of 90%. This is attributed to an increase in overdose deaths that require more toxicology testing combined with staff shortages. The Department of Public Health has filled employee vacancies and is confident that it will meet the FY20 goal. In other cases, timing or definitional shifts in measures affect comparison to the past. The number of Parks & Rec programs for FYQ1 is reported as 13.4% lower than FY19 (1,217 versus 1,405), but that is because camps began earlier this year, before July, and thus were counted in the prior quarter.

Gun violence remains a staggering problem in Philadelphia with the number of shooting victims up by 3% compared to the first quarter of last year; but some progress is being made. Homicides are down by 8%, with 92 in the first quarter, compared to 100 in the same period last year. The Homicide Clearance rate has improved dramatically, at 56.5% this quarter, up from 39% in FY19Q1 and about the overall rate last year of 46.6%. This has been achieved by organizational change in the Homicide Unit, changing crime patterns, incorporation of innovative investigative techniques, and better coordination with partners across Law Enforcement.

Reliance on overtime increased in FY20Q1, with overtime representing 14.1% of all Class 100 (salary) expenses compared to 11.9% in FY19Q1. Total overtime spending in FY20Q1 was \$53 million, \$2.7 million more than budgeted. Large (more than \$1 million) adjustments were made to only two overtime budgets (Fire and Police) as part of the target budget process to reflect more realistic projections of overtime spending, given prior year actuals and year-to-date spending, including the timing of filling vacant positions. Spending will continue to be monitored

throughout the fiscal year to ensure that overtime is managed appropriately and not used excessively. When these departments' adjustments are subtracted from the Citywide total adjustments to overtime, the combined amount of overtime for all other departments was lower than projected.

This edition of the Quarterly City Managers Report includes the first Leave Usage analysis utilizing data from the City's new payroll system. This report tracks by department how much time employees were unavailable for work for planned or unplanned reasons. The leave usage data from the new system is more comprehensive than the legacy system data. As a result, the new leave usage data is not directly comparable to prior-year data that was pulled from the legacy system and we have discontinued presentation of data from the legacy system going forward.

Central to the City's ability to deliver services and perform core functions is having its workforce available. FY20Q1 is the first quarter with data from the new payroll system, which presents a more realistic picture of leave usage by including previously excluded data. The new system now captures unpaid family medical leave, paid parental leave, paid family medical parental leave, unpaid military caretaker leave, training leave, union paid level, and unpaid leave. This is for all departments and funds, except Police which continues to use a separate system. Due to the change in methodology, historical data for comparison is not available. For this quarter (which included peak summer vacation season), we found that the median leave usage for the City is 23%, comprised of 14.4% due to sickness and injury and 7.8% attributed vacation and other leave types. Departments with the highest level of leave usage are Records, Human Services and the City Commissioners, while the Mayor's Office, Mayor's Office of Education, and District Attorney's Office report the lowest levels. Now that we have more detailed data, expect more granular information in future QCMRs.

Next Steps

The Budget Office, in collaboration with all departments, outside economists, and other subject matter experts are developing stress test scenarios for a potential recession to estimate a range of revenue and service delivery impacts. We will continue to monitor the local economy and its impacts on collections and community needs. This will inform the upcoming FY21 budget cycle. With the first flurries spotted this week and a recession on the horizon, we know that winter is coming in more than one sense. As the Streets Department gathers its road salt, and Fleet Management makes sure plowing trucks are ready to hit the streets, the Budget Office is working to ensure we have the resources needed to deliver the results Philadelphians deserve through the upcoming winter.

Marisa Goren Waxman, AICP
Budget Director



City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2019

**GENERAL FUND BALANCE
SUMMARY**

TABLE FB-1
QUARTERLY CITY MANAGERS REPORT
FUND BALANCE SUMMARY
GENERAL FUND

FOR THE PERIOD ENDING SEPTEMBER 30, 2019
(000 Omitted)

Category	FY 2019 Unaudited Actual	FISCAL YEAR 2020 YEAR TO DATE			FISCAL YEAR 2020 FULL YEAR								
		Target Budget	Actual *	Actual Over (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection for Revenues Over / (Under)					
								Adopt. Budget	Target Budget				
REVENUES													
Taxes	3,614,840	448,432	456,582	8,150	3,636,492	3,691,426	54,934	54,934					
Locally Generated Non - Tax Revenues	349,062	74,165	92,456	18,291	353,328	377,234	23,906	23,906					
Revenues from Other Governments	291,212	131,551	139,863	8,312	347,882	313,678	(34,204)	(34,204)					
Other Govts. - PICA City Account (1)	493,552	99,858	105,178	5,320	499,290	503,331	4,041	4,041					
Sub-Total Other Governments	784,764	231,409	245,041	13,632	847,172	817,009	(30,163)	(30,163)					
Revenues from Other Funds of City	51,677	0	0	0	81,011	81,011	0	0					
Other Sources	0	0	0	0	0	0	0	0					
Total Revenue and Other Sources	4,800,343	754,006	794,079	40,073	4,918,003	4,966,680	48,677	48,677					
Category	FY 2019	YEAR TO DATE			FULL YEAR								
	Unaudited	Target	Actual	Actual	Adopted	Target	Current	Current Projection for					
	Actual	Budget		(Over) / Under	Budget	Budget	Projection	Adopt. Budget	Target Budget				
				Target Budget									
OBLIGATIONS / APPROPRIATIONS													
Personal Services	1,749,789	375,640	375,640	0	1,820,084	1,842,198	1,842,198	(22,114)	0				
Personal Services - Employee Benefits	1,371,066	170,113	170,113	0	1,411,963	1,411,963	1,411,963	0	0				
Sub-Total Employee Compensation	3,120,855	545,753	545,753	0	3,232,047	3,254,161	3,254,161	(22,114)	0				
Purchase of Services	915,529	584,977	584,977	0	1,001,325	1,029,459	1,029,459	(28,134)	0				
Materials, Supplies and Equipment	113,267	46,449	46,449	0	123,682	126,501	126,501	(2,819)	0				
Contributions, Indemnities and Taxes	279,769	87,497	87,497	0	322,432	331,732	331,732	(9,300)	0				
Debt Service	159,787	117,049	117,049	0	187,483	187,483	187,483	0	0				
Payments to Other Funds	163,248	44,626	44,626	0	103,189	108,189	108,189	(5,000)	0				
Advances & Miscellaneous Payments	0	0	0	0	55,108	80,108	80,108	(25,000)	0				
Total Obligations / Appropriations	4,752,455	1,426,351	1,426,351	0	5,025,266	5,117,633	5,117,633	(92,367)	0				
Operating Surplus (Deficit)	47,888	(672,345)	(632,272)	40,073	(107,263)	(199,630)	(150,953)	(43,690)	48,677				
OPERATIONS IN RESPECT TO													
PRIOR FISCAL YEARS													
Net Adjustments - Prior Years	22,009	0	0	0	19,500	19,500	19,500	0	0				
Operating Surplus/(Deficit) & Prior Year Adj.	69,897	(672,345)	(632,272)	40,073	(87,763)	(180,130)	(131,453)	(43,690)	48,677				
Prior Year Fund Balance	368,783	0	0	0	297,666	438,680	438,680	141,014	0				
Year End Fund Balance	438,680	(672,345)	(632,272)	40,073	209,903	258,550	307,227	97,324	48,677				

(1) PICA City Account = PICA tax minus (PICA expenses + PICA debt service).

* Current year revenue actuals are displayed using an accrual basis of accounting, rather than a cash basis.

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City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2019

GENERAL FUND

REVENUES

**Summary Table R-1
Analysis of Tax Revenue
QUARTERLY CITY MANAGERS REPORT
GENERAL FUND
FOR THE PERIOD ENDING SEPTEMBER 30, 2019
Amounts in Millions**

Tax Revenue	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
City Wage Tax Increased estimate in recognition of a larger than projected FY19 Wage Tax base and continued economic optimism through the 1st quarter of FY20.	\$16.2			FY 2019 Base FY 2019 Projection (6/30/2019 QCMR): \$1,566.3 FY 2019 Actual: \$1,577.5 Increase: \$11.2 FY 2019 to FY 2020 Base Growth Rate: Budgeted Growth Rate: 4.30% Current Estimated Growth Rate: 4.30% FY 2019 Tax Rate: Res.: 2.3809% City , 1.5% PICA : Non-Res.: 3.4567% City FY 2020 Tax Rate: Res.: 2.3712% City , 1.5% PICA : Non-Res.: 3.4481% City
Real Estate Tax No variance to report.	\$0.0			FY 2019 Base FY 2019 Projection (6/30/2019 QCMR): \$651.1 FY 2019 Actual: \$658.2 Increase: \$7.1 FY 2019 to FY 2020 Base Growth Rate: Budgeted Growth Rate: 2.90% Residential, 3.41% Commercial Current Estimated Growth Rate: 2.90% Residential, 3.41% Commercial FY 2019 Tax Rate: .6317% City plus .7681% School District Total 1.3998% FY 2020 Tax Rate: .6317% City plus .7681% School District Total 1.3998%
Business Income & Receipts Increased estimate in recognition of a larger than projected FY19 BIRT base and continued economic optimism through the 1st quarter of FY20 despite concerns that FY19 receipts included one-time items resulting from recent changes to federal tax policy.	\$32.1			FY 2019 Base (includes Current & Prior) FY 2019 Projection (6/30/2019 QCMR): \$503.3 FY 2019 Actual: \$540.9 Increase: \$37.6 FY 2019 to FY 2020 Base (includes Current & Prior) Growth Rate: Budgeted Growth Rate: 1.76% Current Estimated Growth Rate: 0.83% FY 2019 Tax Rate: 1.415 mills on gross receipts and 6.25% of net income FY 2020 Tax Rate: 1.415 mills on gross receipts and 6.20% of net income
Sales Tax Increased estimate in recognition of a larger than projected FY19 Sales Tax base and continued growth through the 1st quarter of FY20.	\$9.4			FY 2019 Base FY 2019 Projection (6/30/2019 QCMR): \$215.2 FY 2019 Actual: \$224.2 Increase: \$9.0 FY 2019 to FY 2020 Base Growth Rate: Budgeted Growth Rate: 3.79% Current Estimated Growth Rate: 3.79% FY 2019 Tax Rate: 2% FY 2020 Tax Rate: 2%
Real Estate Transfer Tax No variance to report.	\$0.0			FY 2019 Base FY 2019 Projection (6/30/2019 QCMR): \$334.7 FY 2019 Actual: \$330.5 Decrease: \$4.3 FY 2019 to FY 2020 Base Growth Rate: Budgeted Growth Rate: 1.37% Current Estimated Growth Rate: 2.66% FY 2019 Tax Rate: 3.278% FY 2020 Tax Rate: 3.278%
Other Taxes			(\$2.7)	
Total Variance From TB Plan	\$57.7	(\$2.7)	\$55.0	
Difference between FY 2019 Adopted Budget and TB Plan			\$0.0	
Total Variance From Budget	\$57.7	(\$2.7)	\$55.0	

TABLE R-2
QUARTERLY CITY MANAGERS REPORT
TAX REVENUE SUMMARY
GENERAL FUND
 FOR THE PERIOD ENDING SEPTEMBER 30, 2019
 (000 Omitted)

Category	FISCAL YEAR 2020										
	FY19 Unaudited Actual	YEAR TO DATE					FULL YEAR				
		Target Budget	Actual	Actual Over (Under) Target Budget	Actual	Actual Over (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection Over (Under) Adopted	Target
TAX REVENUES											
Wage & Earnings											
Current	1,577,549	287,397	295,399	8,002	8,002	1,628,251	1,628,251	1,644,499	16,248	16,248	16,248
Prior	887	1,596	130	(1,466)	(1,466)	5,400	5,400	5,400	0	0	0
Total	1,578,436	288,993	295,529	6,536	6,536	1,633,651	1,633,651	1,649,899	16,248	16,248	16,248
Real Property											
Current	658,208	6,901	4,056	(2,845)	(2,845)	653,359	653,359	653,359	0	0	0
Prior	38,393	2,910	2,857	(53)	(53)	37,565	37,565	37,565	0	0	0
Total	696,601	9,811	6,913	(2,898)	(2,898)	690,924	690,924	690,924	0	0	0
Business Income & Receipts *	540,874	12,262	24,165	11,903	11,903	497,317	497,317	529,380	32,063	32,063	32,063
Sales	224,199	13,854	13,841	(13)	(13)	227,856	227,856	237,243	9,387	9,387	9,387
Real Estate Transfer	330,482	84,438	76,392	(8,046)	(8,046)	339,271	339,271	339,271	0	0	0
Net Profits	35,808	132	1,869	1,737	1,737	38,244	38,244	37,024	(1,220)	(1,220)	(1,220)
Parking	99,312	16,654	16,716	62	62	100,192	100,192	100,192	0	0	0
Amusement	26,406	8,956	7,252	(1,704)	(1,704)	28,919	28,919	27,375	(1,544)	(1,544)	(1,544)
Beverage	76,855	12,762	13,231	469	469	75,881	75,881	75,881	0	0	0
Other	5,867	570	674	104	104	4,237	4,237	4,237	0	0	0
TOTAL TAX REVENUE	3,614,840	448,432	456,582	8,150	8,150	3,636,492	3,636,492	3,691,426	54,934	54,934	54,934
Analysis of City/PICA Wage, Earnings and Net Profits Tax											
City Wage & Earnings Tax	1,578,436	288,993	295,529	6,536	6,536	1,633,651	1,633,651	1,649,899	16,248	16,248	16,248
PICA Wage & Earnings Tax	495,493	114,517	124,621	10,104	10,104	512,890	512,890	517,973	5,083	5,083	5,083
Total Wage & Earnings Tax	2,073,929	403,510	420,150	16,640	16,640	2,146,541	2,146,541	2,167,872	21,331	21,331	21,331
City Net Profits Tax	35,808	132	1,869	1,737	1,737	38,244	38,244	37,024	(1,220)	(1,220)	(1,220)
PICA Net Profits Tax	33,246	1,387	2,973	1,586	1,586	33,244	33,244	32,202	(1,042)	(1,042)	(1,042)
Total Net Profits Tax	69,054	1,519	4,842	3,323	3,323	71,488	71,488	69,226	(2,262)	(2,262)	(2,262)
PICA Wage & Earnings Tax	495,493	114,517	124,621	10,104	10,104	512,890	512,890	517,973	5,083	5,083	5,083
PICA Net Profits Tax	33,246	1,387	2,973	1,586	1,586	33,244	33,244	32,202	(1,042)	(1,042)	(1,042)
Total PICA Wage, Earn., & NP Tax	528,739	115,904	127,594	11,690	11,690	546,134	546,134	550,175	4,041	4,041	4,041
Less: PICA Net Debt Service	35,187	20,528	22,516	1,988	1,988	46,844	46,844	46,844	0	0	0
Equals: PICA City Account	493,552	95,376	105,078	9,702	9,702	499,290	499,290	503,331	4,041	4,041	4,041

* The amount for Business Income & Receipts reflects the aggregate total of current and prior taxes.
 Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

Summary Table R-3
Analysis of Locally Generated Non-Tax Revenue and Revenue From Other Governments
QUARTERLY CITY MANAGERS REPORT
GENERAL FUND
FOR THE PERIOD ENDING SEPTEMBER 30, 2019
Amounts in Millions

Non-Tax Revenue	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
Locally Generated Non-Tax				
Public Health	\$41.4			Realignment of Philadelphia Nursing Home reimbursement through the managed care provider, rather than directly from the State and Federal governments.
Public Property		(\$23.5)		Decreased estimate for sale of City-owned assets, as the closing dates for some property transactions will likely be delayed until FY21.
Fleet Management	\$0.7			Increased estimate for the sale of vehicles, as the retired stock is expected to retain a higher value than those auctioned well past their useful life in prior years .
Licenses & Inspections	\$5.3			Increased revenue due sustained building permit volume, food service licensing and housing inspection with leading indicators pointing towards continued strength through FY20.
Other Governments				
PICA City Account	\$4.0			Increased PICA estimate in recognition of a larger than projected FY19 Wage & Earnings Tax base and continued strength through the 1st quarter of FY20.
Public Health		(\$41.4)		Realignment of Philadelphia Nursing Home reimbursement through the managed care provider, rather than directly from the State and Federal governments.
Finance	\$7.2			Higher than anticipated Act 205 pension relief distributed by the State.
Total Variance From TB Plan	\$58.6	(\$64.9)	(\$6.3)	
Difference between FY 2019 Adopted Budget and TB Plan	\$0.0			
Total Variance From Budget	\$58.6	(\$64.9)	(\$6.3)	
Other Revenue Sources and Adjustments	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
Net Revenue from Other Funds				No variance to report.
Net Adjustments - Prior Years				No variance to report.
Total Other Sources	\$0.0	\$0.0	\$0.0	

**TABLE R-4
QUARTERLY CITY MANAGERS REPORT
NON - TAX REVENUE SUMMARY
GENERAL FUND
FOR THE PERIOD ENDING SEPTEMBER 30, 2019
(000 omitted)**

Category	FY19 Unaudited Actual	YEAR TO DATE		FISCAL YEAR 2020										
		Target Budget	Actual	Actual Over (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection Over (Under)						
								Adopted	Target					
LOCAL NON-TAX REVENUES														
Office of Technology	22,072	5,554	5,533	(21)	22,395	22,395	0	0	0	0				
Cable TV Franchise Fees	21,941	5,540	5,521	(19)	22,160	22,160	0	0	0	0				
Other	131	14	12	(2)	235	235	0	0	0	0				
Managing Director	1,412	225	121	(104)	1,567	1,567	0	0	0	0				
Police	7,148	4,270	7,185	2,915	6,270	6,270	0	0	0	0				
Streets	25,660	4,321	5,904	1,583	24,964	24,964	0	0	0	0				
Street Permits	5,499	1,575	2,020	445	5,250	5,250	0	0	0	0				
Collection Fees - PHA	962	275	384	109	1,100	1,100	0	0	0	0				
Commercial Property Collection Fee	14,480	2,118	1,956	(162)	14,120	14,120	0	0	0	0				
Other	4,719	353	1,544	1,191	4,494	4,494	0	0	0	0				
Fire	40,540	10,178	12,767	2,589	40,950	40,950	0	0	0	0				
Emergency Medical Service Fees	39,469	10,000	12,585	2,585	40,000	40,000	0	0	0	0				
Other	1,071	178	182	4	950	950	0	0	0	0				
Public Health (1)	44,913	9,226	16,276	7,050	26,360	26,360	41,382	41,382	41,382	41,382				
Parks & Recreation	2,081	197	19	(178)	1,969	1,969	0	0	0	0				
Public Property	4,775	1,072	1,245	173	40,050	16,550	(23,500)	(23,500)	(23,500)	(23,500)				
Commissions - Transit Shelters	2,709	750	621	(129)	3,000	3,000	0	0	0	0				
Sale/Lease of Capital Assets	0	0	405	405	34,750	11,250	(23,500)	(23,500)	(23,500)	(23,500)				
Other	2,066	322	219	(103)	2,300	2,300	0	0	0	0				
Human Services (1)	2,555	520	516	(4)	2,600	2,600	0	0	0	0				
Fleet Management	4,043	976	720	(256)	3,050	3,750	700	700	700	700				
Fuel & Warranty Reimbursements	2,250	788	482	(306)	2,250	2,250	0	0	0	0				
Other	1,793	188	238	50	800	1,500	700	700	700	700				
Licenses & Inspections	73,673	13,735	17,451	3,716	68,676	74,000	5,324	5,324	5,324	5,324				
Records	17,936	4,590	4,665	75	18,750	18,750	0	0	0	0				
Recording of Legal Instruments	12,335	3,238	3,343	105	12,950	12,950	0	0	0	0				
Other	5,601	1,352	1,322	(30)	5,800	5,800	0	0	0	0				
Finance	13,601	2,785	1,829	(956)	13,760	13,760	0	0	0	0				
Reimbursements - Prescriptions / Other	12,207	2,410	1,491	(919)	12,050	12,050	0	0	0	0				
Employee Health Benefit Charges	1,314	375	304	(71)	1,500	1,500	0	0	0	0				
Other	80	0	34	34	210	210	0	0	0	0				
Revenue	6,523	1,320	1,383	63	7,175	7,175	0	0	0	0				
Non-Profit Contribution Program	3,308	374	333	(41)	3,740	3,740	0	0	0	0				
Casino Settlement Agreement Payments	2,060	588	660	72	2,350	2,350	0	0	0	0				
Other	1,155	358	390	32	1,085	1,085	0	0	0	0				
City Treasurer	18,828	(1,153)	(612)	541	8,333	8,333	0	0	0	0				
Interest Earnings	17,589	(1,160)	(639)	521	7,733	7,733	0	0	0	0				
Other	1,239	7	27	20	600	600	0	0	0	0				
Free Library	1,294	105	101	(4)	1,052	1,052	0	0	0	0				
Chief Administrator	9,757	2,856	2,178	(678)	10,320	10,320	0	0	0	0				
Burglar Alarm Licenses Fees & Fines	4,443	1,219	1,003	(216)	4,875	4,875	0	0	0	0				
Solid Waste Code Violations (SWEET)	5,245	1,613	1,170	(443)	5,375	5,375	0	0	0	0				
Other	69	24	5	(19)	70	70	0	0	0	0				

**TABLE R-4
QUARTERLY CITY MANAGERS REPORT
NON - TAX REVENUE SUMMARY
GENERAL FUND
FOR THE PERIOD ENDING SEPTEMBER 30, 2019
(000 omitted)**

Category	FY19 Unaudited Actual	YEAR TO DATE		FISCAL YEAR 2020					
		Target Budget	Actual	Actual Over (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection	
								Over (Under)	Target
									Adopted
Register of Wills	7,095	988	1,039	51	3,950	3,950	0	0	
Sheriff	11,894	3,954	5,183	1,229	11,296	11,296	0	0	
First Judicial District	28,443	7,383	8,075	692	31,875	31,875	0	0	
Court Costs, Fees and Charges	17,409	5,000	5,657	657	20,000	20,000	0	0	
Code Violation Fines	1,253	375	651	276	1,500	1,500	0	0	
Moving Violation Fines (Traffic Court)	4,673	1,450	1,121	(329)	5,800	5,800	0	0	
Forfeited Bail, Bail Fees (Clerk of Courts)	3,159	556	610	54	2,225	2,225	0	0	
Other	1,949	2	36	34	2,350	2,350	0	0	
All Other	4,819	1,063	878	(185)	7,966	7,966	0	0	
TOTAL LOCAL NON-TAX REVENUE	349,062	74,165	92,456	18,291	353,328	377,234	23,906	23,906	
OTHER GOVERNMENTS									
PICA City Account (2)	493,552	99,858	105,178	5,320	499,290	503,331	4,041	4,041	
Managing Director	115	0	0	0	115	115	0	0	
Emergency Preparedness	115	0	0	0	115	115	0	0	
Police	3,011	800	0	(800)	3,200	3,200	0	0	
State Reimbursement-Police Training	3,011	800	0	(800)	3,200	3,200	0	0	
Streets	3,036	4	0	(4)	3,325	3,325	0	0	
Snow Removal	2,500	0	0	0	2,500	2,500	0	0	
Other	536	4	0	(4)	825	825	0	0	
Public Health (1)	44,440	9,659	6,511	(3,148)	86,396	45,014	(41,382)	(41,382)	
Public Property	18,000	0	0	0	18,000	18,000	0	0	
PGW Rental	18,000	0	0	0	18,000	18,000	0	0	
Finance	168,326	118,561	125,904	7,343	168,513	175,691	7,178	7,178	
State Pension Fund Aid (Act 205)	75,606	74,810	81,988	7,178	74,810	81,988	7,178	7,178	
State Wage Tax Relief Funding	86,278	43,138	43,138	0	86,278	86,278	0	0	
State Police Fines	612	0	0	0	700	700	0	0	
Gaming - Local Share Assessment	5,413	613	694	81	5,450	5,450	0	0	
Other	417	0	84	84	1,275	1,275	0	0	
Revenue	39,138	2,292	6,892	4,600	45,852	45,852	0	0	
PPA - Parking/Violation/Fines	39,133	2,292	6,892	4,600	45,840	45,840	0	0	
Other	5	0	0	0	12	12	0	0	
City Treasurer	4,796	165	301	136	4,778	4,778	0	0	
Retail Liquor License	1,118	165	301	136	1,100	1,100	0	0	
State Utility Tax Refund	3,678	0	0	0	3,678	3,678	0	0	
First Judicial District	11,375	0	87	87	15,239	15,239	0	0	
State Reimbursement-Intensive Probation	4,403	0	0	0	4,882	4,882	0	0	
State Reimbursement-County Court Costs	6,556	0	0	0	10,075	10,075	0	0	
Other	416	0	87	87	282	282	0	0	
All Other	(1,025)	70	168	98	2,464	2,464	0	0	
TOTAL OTHER GOVERNMENTS	784,764	231,409	245,041	13,632	847,172	817,009	(30,163)	(30,163)	

(1) See Table R-5 for detail.

(2) PICA City Account = PICA tax minus (PICA expenses + PICA debt service).

Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

Summary Table R-5
QUARTERLY CITY MANAGERS REPORT
Summary of Revenue
Dept. of Human Services/Dept. of Public Health
GENERAL FUND
FOR THE PERIOD ENDING SEPTEMBER 30, 2019
(000 omitted)

AGENCY AND REVENUE SOURCE	FY19 Unaudited Actual	FY 20 Adopted Budget	FY 20 Target Budget	FY 20 Current Projection	Increase/ (Decrease) vs Target
PUBLIC HEALTH					
Local Non-Tax Revenue:					
Payments for Patient Care	18,810	18,145	18,145	18,145	0
Managed Care -Nursing Home	17,513	0	0	41,382	41,382
Pharmacy Fees	3,571	3,350	3,350	3,350	0
Environmental User Fees	3,894	4,365	4,365	4,365	0
Other	1,125	500	500	500	0
Subtotal Local Non-Tax	44,913	26,360	26,360	67,742	41,382
Revenue from Other Governments:					
State:					
County Health	9,068	9,706	9,706	9,706	0
Medical Assistance-Outpatient (Health Centers)	5,192	13,916	13,916	13,916	0
Medical Assistance-Nursing Home	8,741	18,147	18,147	0	(18,147)
Capital Improvements-Nursing Home	387	460	460	0	(460)
Federal:					
Medicare-Outpatient (Health Centers)	2,471	2,791	2,791	2,791	0
Medicare-Home Care (Nursing Home)	1,024	1,476	1,476	1,476	0
Medical Assistance-Outpatient (Health Centers)	6,293	17,065	17,065	17,065	0
Medical Assistance-Nursing Home	10,705	22,175	22,175	0	(22,175)
Capital Improvements-Nursing Home	507	600	600	0	(600)
Summer Food Inspection	52	60	60	60	0
Subtotal Other Governments	44,440	86,396	86,396	45,014	(41,382)
TOTAL PUBLIC HEALTH	89,353	112,756	112,756	112,756	0
HUMAN SERVICES					
Local Non-Tax Revenue:					
Payments for Child Care - S.S.I.	2,329	2,500	2,500	2,500	0
Other	226	100	100	100	0
Subtotal Local Non-Tax	2,555	2,600	2,600	2,600	0
TOTAL HUMAN SERVICES	2,555	2,600	2,600	2,600	0

Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2019

**GENERAL FUND
OBLIGATIONS**

Table O-1
Analysis of Forecast Year-End Departmental Obligations
QUARTERLY CITY MANAGERS REPORT
GENERAL FUND
FOR THE PERIOD ENDING SEPTEMBER 30, 2019

Note: "Obligations include "Encumbrances," which may be recorded for the entire fiscal year, as well as "Expenditures."

(Amounts in Millions)

Department/Cost Center	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance From TB Plan	"TB Plan": Target Budget Plan Adopted During FY 2020 for FY 2020 Reasons/Comments
No variances to report.				
TOTAL VARIANCE FROM TARGET BUDGET PLAN	\$0.0	\$0.0	\$0.0	
Difference between FY2020 Adopted Budget and FY2020 Target Budget Plan Obligations	\$0.0	(\$92.4)	(\$92.4)	
TOTAL VARIANCE FROM BUDGET	\$0.0	(\$92.4)	(\$92.4)	

Note: The material in this report is preliminary and subject to the revision and does not represent an official statement of the City of Philadelphia

TABLE O-2
QUARTERLY CITY MANAGER'S REPORT
DEPARTMENTAL OBLIGATIONS SUMMARY
GENERAL FUND

FOR THE PERIOD ENDING SEPTEMBER 30, 2019

DEPARTMENT	FY 2019 UNAUDITED ACTUAL		FISCAL YEAR 2020 YEAR TO DATE		FISCAL YEAR 2020 FULL YEAR		CURRENT PROJECTION	
	TARGET BUDGET PLAN	ACTUAL	ACTUAL UNDER TARGET BUDGET	ACTUAL	TARGET BUDGET	CURRENT PROJECTION	ADOPTED BUDGET	TARGET
Art Museum Subsidy	2,550,000	637,500	0	637,500	0	2,550,000	2,550,000	0
Atwater Kent Museum	250,000	0	0	0	0	0	0	0
Auditing (City Controller's Office)	9,051,422	2,306,665	0	2,306,665	0	9,384,550	9,974,550	(590,000)
Board of Ethics	925,638	236,129	0	236,129	0	1,101,630	1,101,630	0
Board of Revision of Taxes	978,352	273,814	0	273,814	0	1,060,791	1,060,791	0
City Commissioners (Election Board)	16,486,920	1,598,276	0	1,598,276	0	12,216,911	12,216,911	0
City Council	16,537,331	4,444,393	0	4,444,393	0	17,927,973	18,277,973	(350,000)
City Representative	1,034,100	164,404	0	164,404	0	1,284,721	1,284,721	(35,026)
City Treasurer	1,652,410	402,367	0	402,367	0	1,509,534	1,509,534	(26,367)
Civil Service Commission	198,497	67,529	0	67,529	0	204,935	204,935	0
Commerce	7,340,303	4,776,870	0	4,776,870	0	9,851,361	10,287,560	(436,199)
Commerce-Convention Center Subsidy	15,000,000	15,000,000	0	15,000,000	0	15,000,000	15,000,000	0
Commerce-Economic Stimulus	21,242,883	0	0	0	0	7,671,624	7,671,624	0
District Attorney	42,281,095	9,556,503	0	9,556,503	0	38,908,536	42,058,536	(3,150,000)
Finance	118,452,496	16,499,021	0	16,499,021	0	45,227,334	75,864,488	(30,637,154)
Finance-Budget Stabilization Reserve	20,000,000	34,276,000	0	34,276,000	0	34,276,000	34,276,000	0
Finance-Disability-Reg #32 Payroll	2,409,171	188,514	0	188,514	0	2,650,000	2,650,000	0
Finance-Federal Grant Reserve	0	0	0	0	0	55,108,000	55,108,000	0
Finance-Community College Subsidy	32,409,207	8,977,302	0	8,977,302	0	33,759,207	36,059,207	(2,300,000)
Finance - Employee Benefits	1,371,105,000	170,113,209	0	170,113,209	0	1,411,963,002	1,411,963,002	0
Unemployment Compensation	2,874,875	671,620	0	671,620	0	4,080,260	4,080,260	0
Employee Disability	63,572,955	21,125,550	0	21,125,550	0	69,844,607	69,844,607	0
Pension Obligation Bonds	109,793,658	13,606,236	0	13,606,236	0	110,158,479	110,158,479	0
Pension	590,415,269	0	0	0	0	584,663,838	584,663,838	0
Pension-Sales Tax	52,099,331	0	0	0	0	53,928,969	53,928,969	0
Pension-Plan 10	239,048	0	0	0	0	300,000	300,000	0
FICA	81,838,789	16,940,357	0	16,940,357	0	84,546,988	84,546,988	0
Flex Cash Payments	623,539	0	0	0	0	800,000	800,000	0
Health / Medical	457,077,272	115,630,093	0	115,630,093	0	489,978,550	489,978,550	0
Group Life Insurance	7,034,330	1,257,607	0	1,257,607	0	8,465,202	8,465,202	0
Group Legal	5,427,259	881,746	0	881,746	0	5,049,842	5,049,842	0
Tool Allowance	108,675	0	0	0	0	146,267	146,267	0
Finance-Hero Scholarship Awards	0	0	0	0	0	25,000	25,000	0
Finance-Indemnities	18,667	14,990,740	0	14,990,740	0	49,246,000	49,246,000	0
Finance-Refunds	180,870,541	5,586	0	5,586	0	250,000	250,000	0
Finance-School District Contribution	98,988	55,614,103	0	55,614,103	0	222,456,410	222,456,410	0
Finance-Witness Fees	309,671,593	29,672	0	29,672	0	171,518	171,518	0
Fire	113,236,838	64,691,450	0	64,691,450	0	313,799,278	313,799,278	(15,250,000)
First Judicial District	47,005,990	27,810,267	0	27,810,267	0	115,991,475	115,991,475	(487,500)
Fleet Management	17,297,617	18,275,087	0	18,275,087	0	50,114,034	50,114,034	0
Fleet Management - Vehicle Purchases	42,596,495	10,602,506	0	10,602,506	0	17,286,549	17,286,549	0
Free Library	2,127,257	12,867,204	0	12,867,204	0	45,760,383	45,760,383	0
Human Relations Commission	107,447,455	518,736	0	518,736	0	2,401,402	2,401,402	(15,000)
Human Services	1,769,531	69,032,228	0	69,032,228	0	119,029,114	119,029,114	(64,101)
Labor	15,462,821	474,437	0	474,437	0	2,510,841	2,510,841	(56,013)
Law	0	5,128,620	0	5,128,620	0	16,356,786	16,356,786	(271,741)

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

TABLE O-2
QUARTERLY CITY MANAGER'S REPORT
DEPARTMENTAL OBLIGATIONS SUMMARY
GENERAL FUND

FOR THE PERIOD ENDING SEPTEMBER 30, 2019

DEPARTMENT	FY 2019 UNAUDITED ACTUAL	FISCAL YEAR 2020 YEAR TO DATE			FISCAL YEAR 2020 FULL YEAR			CURRENT PROJECTION		
		TARGET BUDGET PLAN	ACTUAL	ACTUAL (OVER) UNDER TARGET BUDGET	ORIGINAL BUDGET	TARGET BUDGET	CURRENT PROJECTION	ADOPTED BUDGET	TARGET	(OVER) UNDER
Licenses & Inspections	38,311,706	8,947,828	8,947,828	0	41,282,551	42,116,503	42,116,503	(833,952)	0	
L&I-Board of Building Standards	83,562	18,909	18,909	0	80,366	80,366	80,366	0	0	
L&I-Board of L & I Review	139,997	29,540	29,540	0	173,870	173,870	173,870	0	0	
Managing Director's Office	45,304,924	17,245,684	17,245,684	0	55,280,720	61,016,660	61,016,660	(5,735,940)	0	
Managing Director-Legal Services	51,574,392	49,972,841	49,972,841	0	50,938,541	50,938,541	50,938,541	0	0	
Mayor's Office	5,435,738	1,723,688	1,723,688	0	6,113,633	6,298,286	6,298,286	(184,653)	0	
Mayor's Office-Scholarships	181,000	200,000	200,000	0	200,000	200,000	200,000	0	0	
Mayor's Office-Comm. Empowerment & Opp.	88,250	0	0	0	90,000	90,000	90,000	0	0	
Mural Arts Program	2,367,227	2,006,202	2,006,202	0	2,499,602	2,545,184	2,545,184	(45,582)	0	
Office of Arts and Culture	4,310,450	362,902	362,902	0	4,098,002	4,419,130	4,419,130	(321,128)	0	
Office of Behavioral Hlth & Intellectual disAbility	17,115,534	13,459,799	13,459,799	0	15,895,444	15,911,407	15,911,407	(15,963)	0	
Office of the Chief Administrative Officer	5,996,421	2,235,815	2,235,815	0	7,438,265	7,510,044	7,510,044	(71,779)	0	
Office of Education	26,141,450	36,115,190	36,115,190	0	45,350,014	45,350,014	45,350,014	0	0	
Office of Homeless Services	56,769,588	30,971,421	30,971,421	0	59,945,719	60,821,026	60,821,026	(875,307)	0	
Office of Human Resources	5,695,054	1,631,267	1,631,267	0	6,874,287	6,895,524	6,895,524	(21,237)	0	
Office of Innovation and Technology-Base	65,709,411	24,271,869	24,271,869	0	71,198,539	75,969,758	75,969,758	(4,771,219)	0	
Office of Innovation and Technology-911	12,895,463	7,456,994	7,456,994	0	41,235,086	41,235,086	41,235,086	0	0	
Office of the Inspector General	1,513,854	333,576	333,576	0	1,680,441	1,742,423	1,742,423	(61,982)	0	
Office of Property Assessment	13,934,797	3,423,223	3,423,223	0	17,318,408	17,318,408	17,318,408	0	0	
Office of Sustainability	955,678	306,349	306,349	0	1,213,258	1,217,804	1,217,804	(4,546)	0	
Parks and Recreation	67,144,275	22,964,879	22,964,879	0	65,058,055	65,396,789	65,396,789	(338,734)	0	
Planning & Development	12,481,691	6,877,080	6,877,080	0	11,810,746	16,817,476	16,817,476	(5,006,730)	0	
Police	727,904,940	145,177,207	145,177,207	0	741,165,097	740,915,097	740,915,097	250,000	0	
Prisons	237,042,656	117,436,131	117,436,131	0	238,183,523	252,183,523	252,183,523	(14,000,000)	0	
Procurement	5,025,883	1,915,936	1,915,936	0	5,674,563	5,704,227	5,704,227	(29,664)	0	
Public Health	142,683,665	66,901,478	66,901,478	0	160,572,140	160,840,340	160,840,340	(268,200)	0	
Public Property	71,698,537	28,619,314	28,619,314	0	68,691,597	74,302,564	74,302,564	(5,610,967)	0	
Public Property-SEPTA Subsidy	84,608,000	21,572,500	21,572,500	0	87,556,000	86,356,000	86,356,000	1,200,000	0	
Public Property-Space Rentals	20,912,273	26,278,677	26,278,677	0	26,278,677	26,278,677	26,278,677	0	0	
Public Property-Utilities	24,962,808	14,883,302	14,883,302	0	27,393,339	27,393,339	27,393,339	0	0	
Records	4,381,749	1,409,411	1,409,411	0	4,910,278	4,942,152	4,942,152	(31,874)	0	
Register of Wills	4,369,231	1,113,530	1,113,530	0	4,551,645	4,665,345	4,665,345	(113,700)	0	
Revenue	31,623,367	8,460,112	8,460,112	0	32,879,233	32,922,858	32,922,858	(43,625)	0	
Sheriff	29,153,257	7,179,952	7,179,952	0	27,046,961	27,046,961	27,046,961	0	0	
Sinking Fund Commission (Debt Service)	256,995,453	157,303,894	157,303,894	0	296,705,317	296,705,317	296,705,317	0	0	
Streets-Disposal	47,576,883	21,464,100	21,464,100	0	48,340,013	48,340,013	48,340,013	0	0	
Streets	111,899,292	26,521,847	26,521,847	0	108,692,919	110,453,729	110,453,729	(1,760,810)	0	
TOTAL GENERAL FUND	4,752,492,074	1,426,351,579	1,426,351,579	0	5,025,266,000	5,117,632,693	5,117,632,693	(92,366,693)	0	

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**TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND**

FOR THE PERIOD ENDING SEPTEMBER 30, 2019

Department / Category	FY 17 Year End Actual	FY 18 Year End Actual	FY 19 Unaudited Actual	FY 2020 YEAR TO DATE				FY 2020 FULL YEAR							
				Target Budget Plan	Actual	Actual (Over) Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under					
										Adopted Budget	Target Budget				
Atwater Kent Museum															
Full-Time Positions	4	4	0	0	0	0	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	248,440	256,771	0	0	0	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	3,134	2,413	0	0	0	0	0	0	0	0	0	0	0	0	0
Auditing															
Full-Time Positions	127	116	124	124	124	0	124	124	135	135	135	0	0	0	0
Class 100 Total Oblig./Approp.	8,055,899	8,324,348	8,650,965	2,161,586	2,161,586	0	2,161,586	2,161,586	8,862,100	9,452,100	9,452,100	(590,000)	0	0	0
Class 100 Overtime Oblig./Approp.	13,806	88,050	73,243	20,000	6,525	13,475	13,475	80,000	80,000	80,000	80,000	0	0	0	0
Board of Ethics															
Full-Time Positions	11	10	10	9	9	0	9	9	12	12	12	0	0	0	0
Class 100 Total Oblig./Approp.	920,605	942,040	875,033	230,150	230,150	0	230,150	230,150	1,041,630	1,041,630	1,041,630	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Board of Revision of Taxes															
Full-Time Positions	13	11	11	15	15	0	15	15	15	15	15	0	0	0	0
Class 100 Total Oblig./Approp.	898,026	904,051	928,286	248,709	248,709	0	248,709	248,709	962,864	995,164	995,164	(32,300)	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	190	1,000	1,460	(460)	1,460	(460)	0	4,000	4,000	(4,000)	0	0	0
City Commissioners															
Full-Time Positions	99	100	94	97	97	0	97	97	105	105	105	0	0	0	0
Class 100 Total Oblig./Approp.	5,960,120	5,524,532	5,830,533	1,491,174	1,491,174	0	1,491,174	1,491,174	6,633,233	6,633,233	6,633,233	0	0	0	0
Class 100 Overtime Oblig./Approp.	1,140,928	803,429	1,053,718	374,389	356,189	18,200	356,189	18,200	1,097,554	1,097,554	1,097,554	0	0	0	0
City Council															
Full-Time Positions	194	192	197	191	191	0	191	191	208	208	208	0	0	0	0
Class 100 Total Oblig./Approp.	13,295,341	13,909,585	14,104,805	3,308,642	3,308,642	0	3,308,642	3,308,642	15,427,138	15,627,138	15,627,138	(200,000)	0	0	0
Class 100 Overtime Oblig./Approp.	35,812	14,624	2,882	0	0	0	0	0	0	0	0	0	0	0	0
City Planning Commission															
Full-Time Positions	30	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	2,351,776	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	7,270	0	0	0	0	0	0	0	0	0	0	0	0	0	0

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**TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND**

FOR THE PERIOD ENDING SEPTEMBER 30, 2019

Department / Category	FY 17 Year End Actual	FY 18 Year End Actual	FY 19 Unaudited Actual	FY 2020 YEAR TO DATE				FY 2020 FULL YEAR						
				Target Budget Plan	Actual	Actual (Over) Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under				
										Adopted Budget	Target Budget			
City Representative														
Full-Time Positions	6	9	8	7	7	0	10	10	10	10	0	0	0	0
Class 100 Total Oblig./Approp.	505,031	631,584	714,833	149,543	149,543	0	795,916	830,942	830,942	830,942	(35,026)	0	0	0
Class 100 Overtime Oblig./Approp.	4,291	4,165	2,239	0	0	0	0	0	0	0	0	0	0	0
City Treasurer														
Full-Time Positions	14	15	16	17	17	0	18	18	18	18	0	0	0	0
Class 100 Total Oblig./Approp.	979,945	1,064,446	1,098,380	295,632	295,632	0	1,262,499	1,288,866	1,288,866	1,288,866	(26,367)	0	0	0
Class 100 Overtime Oblig./Approp.	290	0	3,927	750	1,062	(312)	0	3,000	3,000	3,000	(3,000)	0	0	0
Civil Service Commission														
Full-Time Positions	2	2	2	2	2	0	2	2	2	2	0	0	0	0
Class 100 Total Oblig./Approp.	161,212	163,743	168,597	37,529	37,529	0	174,341	174,341	174,341	174,341	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Commerce														
Full-Time Positions	28	31	48	50	50	0	55	55	55	55	0	0	0	0
Class 100 Total Oblig./Approp.	2,393,155	2,114,325	3,028,159	878,467	878,467	0	3,469,881	3,506,080	3,506,080	3,506,080	(36,199)	0	0	0
Class 100 Overtime Oblig./Approp.	914	1,176	5,257	1,250	2,659	(1,409)	0	5,000	5,000	5,000	(5,000)	0	0	0
District Attorney														
Full-Time Positions	492	455	491	513	552	(39)	513	513	513	513	0	0	0	0
Class 100 Total Oblig./Approp.	32,689,069	32,249,281	34,265,564	6,746,110	6,746,110	0	35,016,343	37,516,343	37,516,343	37,516,343	(2,500,000)	0	0	0
Class 100 Overtime Oblig./Approp.	54,772	52,297	155,103	52,250	65,222	(12,972)	209,000	209,000	209,000	209,000	0	0	0	0
Finance														
Full-Time Positions	111	115	116	118	118	0	124	124	124	124	0	0	0	0
Class 100 Total Oblig./Approp.	6,669,543	6,963,917	7,760,725	1,991,492	1,991,492	0	9,084,313	9,216,467	9,216,467	9,216,467	(132,154)	0	0	0
Class 100 Overtime Oblig./Approp.	18,057	45,510	74,302	8,760	10,370	(1,610)	35,040	35,040	35,040	35,040	0	0	0	0

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FOR THE PERIOD ENDING SEPTEMBER 30, 2019

Department / Category	FY 17 Year End Actual	FY 18 Year End Actual	FY 19 Unaudited Actual	FY 2020 YEAR TO DATE				FY 2020 FULL YEAR						
				Target Budget Plan	Actual	Actual (Over) Under	Actual Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under			
											Adopted Budget	Target Budget		
Finance - Reg #32 Disability														
Full-Time Positions	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	1,987,825	2,556,892	2,409,171	188,514	188,514	0	2,650,000	2,650,000	2,650,000	2,650,000	2,650,000	2,650,000	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fire														
Full-Time Positions	2,281	2,511	2,530	2,564	2,564	0	2,704	2,704	2,704	2,704	2,704	2,704	0	0
Class 100 Total Oblig./Approp.	214,434,520	244,026,657	283,319,650	57,174,412	57,174,412	0	273,966,292	287,757,292	287,757,292	287,757,292	287,757,292	287,757,292	(13,791,000)	0
Class 100 Overtime Oblig./Approp.	25,016,458	36,673,566	50,943,620	12,903,589	14,527,009	(1,623,420)	37,823,353	51,614,353	51,614,353	51,614,353	51,614,353	51,614,353	(13,791,000)	0
First Judicial District														
Full-Time Positions	1,856	1,867	1,842	1,850	1,851	(1)	1,850	1,850	(1)	1,850	1,850	1,850	0	0
Class 100 Total Oblig./Approp.	94,649,818	98,343,914	100,719,400	22,237,299	22,237,299	0	104,792,068	105,279,568	105,279,568	105,279,568	105,279,568	105,279,568	(487,500)	0
Class 100 Overtime Oblig./Approp.	7,095	25,034	24,242	23,710	16,734	6,976	94,840	94,840	94,840	94,840	94,840	94,840	0	0
Fleet Management														
Full-Time Positions	270	281	286	285	285	0	310	310	310	310	310	310	0	0
Class 100 Total Oblig./Approp.	16,491,089	17,532,835	18,501,080	3,860,104	3,860,104	0	19,416,871	19,416,871	19,416,871	19,416,871	19,416,871	19,416,871	0	0
Class 100 Overtime Oblig./Approp.	2,126,729	2,249,940	2,406,919	578,970	438,259	140,711	2,315,880	2,315,880	2,315,880	2,315,880	2,315,880	2,315,880	0	0
Free Library														
Full-Time Positions	643	649	651	683	683	0	737	737	737	737	737	737	0	0
Class 100 Total Oblig./Approp.	35,905,717	36,929,841	38,004,616	8,418,325	8,418,325	0	40,633,647	40,633,647	40,633,647	40,633,647	40,633,647	40,633,647	0	0
Class 100 Overtime Oblig./Approp.	1,762,275	1,576,070	1,667,956	332,790	458,388	(125,598)	1,331,159	1,331,159	1,331,159	1,331,159	1,331,159	1,331,159	0	0
Historical Commission														
Full-Time Positions	6	0	0	0	0	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	400,662	0	0	0	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	0	0

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GENERAL FUND**

FOR THE PERIOD ENDING SEPTEMBER 30, 2019

Department / Category	FY 17 Year End Actual	FY 18 Year End Actual	FY 19 Unaudited Actual	FY 2020 YEAR TO DATE				FY 2020 FULL YEAR						
				Target Budget Plan	Actual	Actual (Over) Target Budget	Actual (Over) Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under			
											Adopted Budget	Target Budget		
Human Relations Commission														
Full-Time Positions	31	32	32	34	34	0	35	35	35	35	0	0	0	0
Class 100 Total Oblig./Approp.	1,949,691	2,033,062	2,071,428	510,333	510,333	0	2,323,714	2,338,714	2,338,714	2,338,714	(15,000)	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Human Services														
Full-Time Positions	385	517	396	437	437	0	437	437	437	437	0	0	0	0
Class 100 Total Oblig./Approp. *	26,260,507	30,712,077	22,738,842	0	0	0	27,646,449	27,710,550	27,710,550	27,710,550	(64,101)	0	0	0
Class 100 Overtime Oblig./Approp. *	5,627,058	3,968,761	2,644,765	0	0	0	3,232,445	3,232,445	3,232,445	3,232,445	0	0	0	0
<i>*DHS expenses are transferred from the Grants Fd.</i>														
Labor														
Full-Time Positions	16	20	22	25	25	0	30	30	30	30	0	0	0	0
Class 100 Total Oblig./Approp.	919,175	1,425,750	1,586,766	417,282	417,282	0	2,065,091	2,121,104	2,121,104	2,121,104	(56,013)	0	0	0
Class 100 Overtime Oblig./Approp.	0	71	274	125	326	(201)	0	500	500	500	(500)	0	0	0
Law														
Full-Time Positions	119	121	128	126	126	0	133	133	133	133	0	0	0	0
Class 100 Total Oblig./Approp.	8,085,037	7,978,352	8,802,032	2,057,140	2,057,140	0	9,427,335	9,699,076	9,699,076	9,699,076	(271,741)	0	0	0
Class 100 Overtime Oblig./Approp.	0	1,254	72	25	6	19	0	100	100	100	(100)	0	0	0
Licenses & Inspections														
Full-Time Positions	348	396	372	394	394	0	466	481	481	481	(15)	0	0	0
Class 100 Total Oblig./Approp.	19,578,047	22,292,655	23,626,633	5,699,153	5,699,153	0	25,967,209	26,547,317	26,547,317	26,547,317	(580,108)	0	0	0
Class 100 Overtime Oblig./Approp.	1,563,457	1,306,891	1,432,352	291,346	375,025	(83,679)	1,165,385	1,165,385	1,165,385	1,165,385	0	0	0	0
L&I-Board of Building Standards														
Full-Time Positions	1	1	1	1	1	0	1	1	1	1	0	0	0	0
Class 100 Total Oblig./Approp.	69,683	67,339	83,562	18,909	18,909	0	80,366	80,366	80,366	80,366	0	0	0	0
Class 100 Overtime Oblig./Approp.	117	0	0	0	0	0	0	0	0	0	0	0	0	0

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				Target Budget Plan	Actual	Actual (Over) Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under					
										Adopted Budget	Target Budget				
L&I-Board of L & I Review															
Full-Time Positions	2	2	2	2	2	0	2	2	2	2	0	0	0	0	0
Class 100 Total Oblig./Approp.	148,864	143,207	129,561	29,540	29,540	0	163,434	163,434	163,434	163,434	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	1,132	1,372	1,164	0	0	0	0	0	0	0	0	0	0	0	0
L&Zoning Board of Adjustment															
Full-Time Positions	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	320,504	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	402	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Managing Director															
Full-Time Positions	296	307	307	311	311	0	344	365	365	365	0	0	0	0	0
Class 100 Total Oblig./Approp.	18,885,758	20,292,249	20,519,487	4,499,855	4,499,855	0	23,170,579	25,108,827	25,108,827	25,108,827	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	444,040	471,245	501,777	121,250	166,545	(45,295)	485,000	485,000	485,000	485,000	0	0	0	0	0
Mayor's Office															
Full-Time Positions	42	41	51	54	54	0	60	60	60	60	0	0	0	0	0
Class 100 Total Oblig./Approp.	3,647,357	3,487,719	4,779,593	1,239,719	1,239,719	0	5,393,827	5,578,480	5,578,480	5,578,480	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	25	88	(63)	0	100	100	100	0	0	0	0	0
Mayor's Office of Community Empowerment and Opportunity															
Full-Time Positions	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	90,000	233,263	88,250	0	0	0	90,000	90,000	90,000	90,000	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mural Arts Program															
Full-Time Positions	10	11	11	12	12	0	12	12	12	12	0	0	0	0	0
Class 100 Total Oblig./Approp.	528,228	545,525	587,931	145,587	145,587	0	638,987	649,569	649,569	649,569	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	14,905	28,588	16,444	3,402	3,829	(427)	13,609	13,609	13,609	13,609	0	0	0	0	0

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				Target Budget Plan	Actual	Actual (Over) Under	Actual Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under				
											Adopted Budget	Target Budget			
Office of Arts and Culture															
Full-Time Positions	4	5	7	8	8	8	0	8	8	8	8	0	0	0	0
Class 100 Total Oblig./Approp.	236,770	274,563	453,399	126,549	126,549	126,549	0	508,300	579,428	579,428	579,428	579,428	579,428	0	0
Class 100 Overtime Oblig./Approp.	0	0	40	25	18	7	7	0	100	100	100	100	(100)	0	0
Office of Behavioral Health and Intellectual disability															
Full-Time Positions	16	16	16	22	22	22	0	23	23	23	23	0	0	0	0
Class 100 Total Oblig./Approp.	1,006,269	1,558,164	1,580,748	353,039	353,039	353,039	0	1,534,468	1,550,431	1,550,431	1,550,431	(15,963)	0	0	0
Class 100 Overtime Oblig./Approp.	9,922	6,737	6,906	1,500	1,309	191	191	6,000	6,000	6,000	6,000	6,000	0	0	0
Office of the Chief Administrative Officer															
Full-Time Positions	55	58	56	66	66	66	0	74	74	74	74	0	0	0	0
Class 100 Total Oblig./Approp.	3,830,324	4,045,694	3,831,784	1,094,552	1,094,552	1,094,552	0	4,784,551	4,856,330	4,856,330	4,856,330	(71,779)	0	0	0
Class 100 Overtime Oblig./Approp.	6,608	54,046	21,904	10,200	666	9,534	9,534	40,798	40,798	40,798	40,798	0	0	0	0
Office of Education															
Full-Time Positions	32	33	32	34	34	34	0	47	47	47	47	0	0	0	0
Class 100 Total Oblig./Approp.	1,933,963	2,215,607	2,318,022	534,898	534,898	534,898	0	3,292,180	3,292,180	3,292,180	3,292,180	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Office of Homeless Services															
Full-Time Positions	146	150	151	150	150	150	0	160	160	160	160	0	0	0	0
Class 100 Total Oblig./Approp.	8,491,983	8,685,048	9,056,465	2,082,669	2,082,669	2,082,669	0	9,545,748	9,565,192	9,565,192	9,565,192	(19,444)	0	0	0
Class 100 Overtime Oblig./Approp.	201,512	145,390	201,728	57,184	75,219	(18,035)	(18,035)	228,734	228,734	228,734	228,734	0	0	0	0
Office of Human Resources															
Full-Time Positions	85	78	77	78	78	78	0	88	88	88	88	0	0	0	0
Class 100 Total Oblig./Approp.	5,327,367	4,766,878	4,913,052	1,138,200	1,138,200	1,138,200	0	5,555,785	5,577,022	5,577,022	5,577,022	(21,237)	0	0	0
Class 100 Overtime Oblig./Approp.	48,476	44,902	45,485	11,250	11,493	(243)	(243)	45,000	45,000	45,000	45,000	0	0	0	0

**TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND**

FOR THE PERIOD ENDING SEPTEMBER 30, 2019

Department / Category	FY 17 Year End Actual	FY 18 Year End Actual	FY 19 Unaudited Actual	FY 2020 YEAR TO DATE				FY 2020 FULL YEAR						
				Target Budget Plan	Actual	Actual (Over) Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under				
										Adopted Budget	Target Budget			
Office of Innovation and Technology														
Full-Time Positions	274	284	277	290	290	290	0	316	316	316	0	0	0	0
Class 100 Total Oblig./Approp.	19,875,293	20,852,810	20,875,286	5,318,773	5,318,773	5,318,773	0	23,878,695	24,237,914	24,237,914	(359,219)	0	0	0
Class 100 Overtime Oblig./Approp.	664,825	561,859	489,644	159,097	174,103	174,103	(15,006)	636,386	636,386	636,386	0	0	0	0
O/T-Base														
Full-Time Positions	272	282	265	278	278	278	0	300	300	300	0	0	0	0
Class 100 Total Oblig./Approp.	19,568,493	19,828,255	19,846,610	4,999,288	4,999,288	4,999,288	0	22,462,148	22,821,367	22,821,367	(359,219)	0	0	0
Class 100 Overtime Oblig./Approp.	664,825	485,509	454,207	137,018	165,173	165,173	(28,155)	548,072	548,072	548,072	0	0	0	0
O/T-911														
Full-Time Positions	2	2	12	12	12	12	0	16	16	16	0	0	0	0
Class 100 Total Oblig./Approp.	306,800	1,024,555	1,028,676	319,485	319,485	319,485	0	1,416,547	1,416,547	1,416,547	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	76,350	35,437	22,079	8,930	13,149	13,149	88,314	88,314	88,314	0	0	0	0
Office of the Inspector General														
Full-Time Positions	18	19	18	19	19	19	0	21	21	21	0	0	0	0
Class 100 Total Oblig./Approp.	1,355,599	1,409,169	1,415,627	309,770	309,770	309,770	0	1,577,241	1,639,223	1,639,223	(61,982)	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Office of Planning and Development														
Full-Time Positions	4	0	0	0	0	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	450,687	0	0	0	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Office of Property Assessment														
Full-Time Positions	199	193	196	192	192	192	0	251	251	251	0	0	0	0
Class 100 Total Oblig./Approp.	11,324,075	11,852,174	12,500,926	2,915,429	2,915,429	2,915,429	0	14,127,682	14,127,682	14,127,682	0	0	0	0
Class 100 Overtime Oblig./Approp.	59,841	29,688	94,062	20,000	25,273	25,273	(5,273)	20,000	80,000	80,000	(60,000)	0	0	0

**TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND**

FOR THE PERIOD ENDING SEPTEMBER 30, 2019

Department / Category	FY 17		FY 18		FY 19		FY 2020				FY 2020					
	Year End		Year End		Unaudited		YEAR TO DATE		YEAR TO DATE		FULL YEAR		Departmental Projection			
	Actual	Actual	Actual	Actual	Actual	Actual	Target Budget	Actual	Actual	Actual	Target Budget	Target Budget	Year End	Departmental Projection	Departmental Projection	
						Plan	(Over) Under	Target Budget	(Over) Under	Target Budget	Target Budget	Target Budget	Departmental Projection	Departmental Projection	Departmental Projection	
Office of Sustainability																
Full-Time Positions	7	9	9	9	9	8	8	8	0	9	9	9	9	9	0	0
Class 100 Total Oblig./Approp.	513,653	498,576	548,133	498,576	548,133	164,750	164,750	164,750	0	551,910	556,456	556,456	556,456	556,456	(4,546)	0
Class 100 Overtime Oblig./Approp.	0	495	139	495	139	50	67	67	(17)	0	200	200	200	200	(200)	0
Parks and Recreation																
Full-Time Positions	607	629	647	629	647	661	661	661	0	759	759	759	759	759	0	0
Class 100 Total Oblig./Approp.	43,978,477	47,030,321	48,579,951	47,030,321	48,579,951	14,034,535	14,034,535	14,034,535	0	52,490,935	52,490,935	52,490,935	52,490,935	52,490,935	0	0
Class 100 Overtime Oblig./Approp.	3,525,788	3,720,838	3,538,131	3,720,838	3,538,131	1,258,700	1,291,105	1,291,105	(32,405)	3,477,271	3,477,271	3,477,271	3,477,271	3,477,271	0	0
Planning and Development																
Full-Time Positions	0	49	56	49	56	59	59	59	0	62	62	62	62	62	0	0
Class 100 Total Oblig./Approp.	0	3,894,669	4,695,950	3,894,669	4,695,950	1,079,429	1,079,429	1,079,429	0	5,167,172	5,173,902	5,173,902	5,173,902	5,173,902	(6,730)	0
Class 100 Overtime Oblig./Approp.	0	15,829	14,817	15,829	14,817	2,500	1,943	1,943	557	0	10,000	10,000	10,000	10,000	(10,000)	0
Police																
Full-Time Positions	6,986	7,172	7,241	7,172	7,241	7,281	7,281	7,281	0	7,443	7,443	7,443	7,443	7,443	0	0
Class 100 Total Oblig./Approp.	631,459,043	670,260,752	685,445,815	670,260,752	685,445,815	137,648,657	137,648,657	137,648,657	0	718,359,324	718,359,324	718,359,324	718,359,324	718,359,324	0	0
Class 100 Overtime Oblig./Approp.*	66,360,482	68,238,536	61,647,723	68,238,536	61,647,723	20,996,802	21,622,191	21,622,191	(625,389)	67,660,500	70,160,500	70,160,500	70,160,500	70,160,500	(2,500,000)	0
<i>*Police OT is abated as reimbursements occur</i>																
Prisons																
Full-Time Positions	2,277	2,177	2,130	2,177	2,130	2,095	2,095	2,095	0	2,160	2,160	2,160	2,160	2,160	0	0
Class 100 Total Oblig./Approp.	148,514,858	149,461,785	138,537,912	149,461,785	138,537,912	32,840,560	32,840,560	32,840,560	0	139,765,668	139,765,668	139,765,668	139,765,668	139,765,668	0	0
Class 100 Overtime Oblig./Approp.	31,197,142	33,450,882	24,169,020	33,450,882	24,169,020	6,933,032	6,916,348	6,916,348	16,684	27,132,127	27,132,127	27,132,127	27,132,127	27,132,127	0	0
Procurement																
Full-Time Positions	44	46	41	46	41	42	42	42	0	50	50	50	50	50	0	0
Class 100 Total Oblig./Approp.	2,420,035	2,450,043	2,402,513	2,450,043	2,402,513	560,851	560,851	560,851	0	2,709,242	2,738,906	2,738,906	2,738,906	2,738,906	(29,664)	0
Class 100 Overtime Oblig./Approp.	28,835	8,930	5,647	8,930	5,647	5,250	947	947	4,303	21,000	21,000	21,000	21,000	21,000	0	0

**TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND**

FOR THE PERIOD ENDING SEPTEMBER 30, 2019

Department / Category	FY 17 Year End Actual	FY 18 Year End Actual	FY 19 Unaudited Actual	FY 2020 YEAR TO DATE				FY 2020 FULL YEAR							
				Target Budget Plan	Actual	Actual (Over) Under	Actual Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under				
											Adopted Budget	Target Budget			
Public Health															
Full-Time Positions	687	711	752	749	749	0	839	839	839	839	839	839	0	0	0
Class 100 Total Oblig./Approp.	51,023,872	54,999,157	57,173,653	13,597,791	13,597,791	0	58,328,165	58,328,165	58,328,165	58,328,165	58,328,165	58,328,165	0	0	0
Class 100 Overtime Oblig./Approp.	2,266,394	2,300,499	2,346,586	467,925	602,165	(134,240)	1,871,700	1,871,700	1,871,700	1,871,700	1,871,700	1,871,700	0	0	0
Public Property															
Full-Time Positions	146	135	135	132	132	0	149	149	149	149	149	149	0	0	0
Class 100 Total Oblig./Approp.	8,654,937	8,797,024	8,875,590	1,948,755	1,948,755	0	9,395,654	9,406,621	9,406,621	9,406,621	9,406,621	9,406,621	(10,967)	0	0
Class 100 Overtime Oblig./Approp.	636,933	855,977	839,027	210,787	252,033	(41,246)	843,148	843,148	843,148	843,148	843,148	843,148	0	0	0
Records															
Full-Time Positions	57	57	55	55	55	0	59	59	59	59	59	59	0	0	0
Class 100 Total Oblig./Approp.	2,822,489	3,004,442	2,983,490	665,784	665,784	0	3,226,285	3,258,159	3,258,159	3,258,159	3,258,159	3,258,159	(31,874)	0	0
Class 100 Overtime Oblig./Approp.	106,687	80,622	63,145	9,127	11,257	(2,130)	36,508	36,508	36,508	36,508	36,508	36,508	0	0	0
Register of Wills															
Full-Time Positions	72	71	70	70	71	(1)	70	70	70	70	70	70	0	0	0
Class 100 Total Oblig./Approp.	3,842,824	4,021,761	4,262,942	1,066,086	1,066,086	0	4,286,409	4,286,409	4,286,409	4,286,409	4,286,409	4,286,409	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	1,488	250	315	(65)	0	1,000	1,000	1,000	1,000	1,000	(1,000)	0	0
Revenue															
Full-Time Positions	402	414	405	406	406	0	458	458	458	458	458	458	0	0	0
Class 100 Total Oblig./Approp.	20,417,912	21,536,327	22,700,386	5,321,764	5,321,764	0	23,934,508	23,978,133	23,978,133	23,978,133	23,978,133	23,978,133	(43,625)	0	0
Class 100 Overtime Oblig./Approp.	597,862	414,990	367,414	119,500	68,044	51,456	478,000	478,000	478,000	478,000	478,000	478,000	0	0	0
Sheriff															
Full-Time Positions	348	364	355	360	360	0	428	428	428	428	428	428	0	0	0
Class 100 Total Oblig./Approp.	25,144,829	27,179,518	27,638,571	6,469,822	6,469,822	0	25,443,537	25,443,537	25,443,537	25,443,537	25,443,537	25,443,537	0	0	0
Class 100 Overtime Oblig./Approp.	5,748,984	5,934,927	6,163,832	1,206,232	1,370,473	(164,241)	4,824,927	4,824,927	4,824,927	4,824,927	4,824,927	4,824,927	0	0	0

**TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND**

FOR THE PERIOD ENDING SEPTEMBER 30, 2019

Department / Category	FY 17 Year End Actual	FY 18 Year End Actual	FY 19 Unaudited Actual	FY 2020 YEAR TO DATE				FY 2020 FULL YEAR											
				Target Budget		Actual		Actual		Departmental Projection		Departmental Projection							
				Plan	(Over) Under	Actual	Target Budget	Adopted Budget	Target Budget	Adopted Budget	Target Budget	Adopted Budget	Target Budget						
Streets																			
Full-Time Positions	1,702	1,738	1,736	1,859	1,859	0	1,982	1,982	1,982	1,982	1,982	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	76,897,341	79,636,511	83,603,511	22,331,888	22,331,888	0	90,464,913	90,879,112	90,879,112	90,879,112	90,879,112	(414,199)	(414,199)	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	13,942,643	16,200,539	15,557,607	3,339,011	4,219,053	(880,042)	11,356,042	11,356,042	11,356,042	11,356,042	11,356,042	0	0	0	0	0	0	0	0
TOTAL GENERAL FUND																			
Full-Time Positions	21,610	22,226	22,210	22,557	22,598	(41)	23,774	23,810	23,810	23,810	23,810	(36)	(36)	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	1,589,003,244	1,690,080,953	1,749,787,608	375,639,757	375,639,757	0	1,820,084,499	1,842,197,848	1,842,197,848	1,842,197,848	1,842,197,848	(21,462,793)	(21,462,793)	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	163,245,876	179,380,142	176,564,791	49,522,053	53,073,718	(3,551,665)	166,561,406	182,936,406	182,936,406	182,936,406	182,936,406	(16,375,000)	(16,375,000)	0	0	0	0	0	0

Table O-4
QUARTERLY CITY MANAGERS REPORT
PURCHASE OF SERVICES ANALYSIS-SELECTED DEPARTMENTS
GENERAL FUND
FOR THE PERIOD ENDING SEPTEMBER 30, 2019

Department	FY 2019 Unaudited Actual	Fiscal Year 2020				
		Full Year			Current Projection (Over)/Under	
		Original Adopted Budget	Target Budget	Current Projection	Adopt. Budget	Current Target
Commerce						
<i>Convention Center Subsidy</i>	15,000,000	15,000,000	15,000,000	15,000,000	0	0
<i>Economic Stimulus*</i>	21,242,883	7,671,624	7,671,624	7,671,624	0	0
<i>All Other</i>	3,793,746	5,854,826	6,254,826	6,254,826	(400,000)	0
Total Commerce	40,036,629	28,526,450	28,926,450	28,926,450	(400,000)	0
Human Services	82,756,805	89,248,594	89,248,594	89,248,594	0	0
Managing Director						
<i>Legal Services</i>	51,574,392	50,938,541	50,938,541	50,938,541	0	0
<i>All Other</i>	23,689,436	30,973,162	34,567,854	34,567,854	(3,594,692)	0
Total Managing Director	75,263,828	81,911,703	85,506,395	85,506,395	(3,594,692)	0
Office of Innovation and Technology						
<i>911 Surcharge</i>	10,378,486	26,280,561	26,280,561	26,280,561	0	0
<i>All Other</i>	39,982,188	42,805,345	47,217,345	47,217,345	(4,412,000)	0
Total Innovation and Technology	50,360,674	69,085,906	73,497,906	73,497,906	(4,412,000)	0
Public Health:	72,930,947	90,224,827	90,224,827	90,224,827	0	0
Public Property:						
<i>SEPTA</i>	84,608,000	87,556,000	86,356,000	86,356,000	1,200,000	0
<i>Space Rentals</i>	20,912,273	26,278,677	26,278,677	26,278,677	0	0
<i>Utilities</i>	24,962,808	27,393,339	27,393,339	27,393,339	0	0
<i>All Other</i>	33,459,744	31,314,408	36,914,408	36,914,408	(5,600,000)	0
Total Public Property	163,942,825	172,542,424	176,942,424	176,942,424	(4,400,000)	0
Streets:						
<i>Disposal</i>	47,576,883	48,340,013	48,340,013	48,340,013	0	0
<i>All Other</i>	5,948,144	10,470,639	11,442,850	11,442,850	(972,211)	0
Total Streets Department	53,525,027	58,810,652	59,782,863	59,782,863	(972,211)	0
All Other Departments	376,712,469	410,973,939	425,328,976	425,328,976	(14,355,037)	0
Total Class 200	915,529,204	1,001,324,495	1,029,458,435	1,029,458,435	(28,133,940)	0

* Personnel were moved from Economic Stimulus to the General Fund - Class 100.

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2019

**DEPARTMENTAL FULL-TIME
POSITIONS SUMMARY**

TABLE P-1
QUARTERLY CITY MANAGERS REPORT
DEPARTMENTAL FULL TIME POSITIONS SUMMARY
ALL FUNDS
 FOR THE PERIOD ENDING SEPTEMBER 30, 2019

Department	FISCAL YEAR 2019			ADOPTED BUDGET			FISCAL YEAR 2020			MONTH END ACTUAL (OVER) UNDER BUDGET
	YEAR END ACTUAL			BUDGET			MONTH END ACTUAL			
	General	Other	Total	General	Other	Total	General	Other	Total	
Atwater Kent Museum	0	0	0	0	0	0	0	0	0	0
Auditing (City Controller's Office)	124	0	124	135	0	135	124	0	124	11
Board of Ethics	10	0	10	12	0	12	9	0	9	3
Board of Pensions	0	56	56	0	73	73	0	56	56	17
Board of Revision of Taxes	11	0	11	15	0	15	15	0	15	0
City Commissioners (Election Board)	94	0	94	105	0	105	97	0	97	8
City Council	197	0	197	208	0	208	191	0	191	17
City Representative	8	0	8	10	0	10	7	0	7	3
City Treasurer	16	0	16	18	0	18	17	0	17	1
Civil Service Commission	2	0	2	2	0	2	2	0	2	0
Commerce	48	788	836	55	918	973	50	827	877	96
District Attorney - Total	491	75	566	513	84	597	552	75	627	(30)
<i>Civilian</i>	455	65	520	470	71	541	517	64	581	(40)
<i>Uniform</i>	36	10	46	43	13	56	35	11	46	10
Finance	116	0	116	124	0	124	118	0	118	6
Fire - Total	2,530	207	2,737	2,704	202	2,906	2,564	202	2,766	140
<i>Civilian</i>	116	3	119	170	3	173	120	3	123	50
<i>Uniform</i>	2,414	204	2,618	2,534	199	2,733	2,444	199	2,643	90
First Judicial District	1,842	507	2,349	1,850	510	2,360	1,851	494	2,345	15
Fleet Management	286	78	364	310	84	394	285	77	362	32
Free Library	651	10	661	737	17	754	683	12	695	59
Human Relations Commission	32	0	32	35	0	35	34	0	34	1
Human Services (1)	396	1,139	1,535	437	1,343	1,780	437	1,095	1,532	248
Labor, Mayor's Office of	22	0	22	30	0	30	25	0	25	5
Law	128	52	180	133	55	188	126	52	178	10
Licenses & Inspections	372	8	380	466	8	474	394	8	402	72
L&I-Board of Building Standards	1	0	1	1	0	1	1	0	1	0
L&I-Board of L & I Review	2	0	2	2	0	2	2	0	2	0
Managing Director's Office	307	68	375	344	63	407	311	81	392	15
Mayor's Office	51	9	60	60	4	64	54	3	57	7
Mayor's Off. of Comm Empowerment/Oppor.	0	23	23	0	34	34	0	22	22	12
Mural Arts Program	11	0	11	12	0	12	12	0	12	0
Office of Arts and Culture	7	0	7	8	0	8	8	0	8	0
Office of Behavioral Hlth/Intel. disAbility	16	246	262	23	268	291	22	249	271	20

(1) Positions have been transferred to the Grants Revenue Fund. Non-reimbursed expenditures will be transferred to the General Fund during the fiscal year.

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

TABLE P-1
QUARTERLY CITY MANAGERS REPORT
DEPARTMENTAL FULL TIME POSITIONS SUMMARY
ALL FUNDS
 FOR THE PERIOD ENDING SEPTEMBER 30, 2019

Department	FISCAL YEAR 2019			ADOPTED BUDGET			FISCAL YEAR 2020			MONTH END ACTUAL UNDER BUDGET
	YEAR END ACTUAL						MONTH END ACTUAL			
	General	Other	Total	General	Other	Total	General	Other	Total	
Office of Chief Administrative Officer	56	0	56	74	0	74	66	0	66	8
Office of Education	32	0	32	47	1	48	34	0	34	14
Office of Homeless Services	151	23	174	160	34	194	150	21	171	23
Office of Human Resources	77	0	77	88	0	88	78	0	78	10
Office of Innovation and Technology	277	92	369	316	126	442	290	96	386	56
Office of the Inspector General	18	0	18	21	0	21	19	0	19	2
Office of Property Assessment	196	0	196	251	0	251	192	0	192	59
Office of Sustainability	9	2	11	9	1	10	8	0	8	2
Parks and Recreation	647	27	674	759	32	791	661	28	689	102
Planning & Development	56	53	109	62	56	118	59	52	111	7
Police - Total	7,241	161	7,402	7,443	166	7,609	7,281	163	7,444	165
<i>Civilian</i>	801	11	812	868	11	879	804	11	815	64
<i>Uniform</i>	6,440	150	6,590	6,575	155	6,730	6,477	152	6,629	101
Prisons	2,130	0	2,130	2,160	0	2,160	2,095	0	2,095	65
Procurement	41	2	43	50	2	52	42	2	44	8
Public Health	752	149	901	839	186	1,025	749	151	900	125
Public Property	135	0	135	149	0	149	132	0	132	17
Records	55	0	55	59	0	59	55	0	55	4
Register of Wills	70	0	70	70	0	70	71	0	71	(1)
Revenue	405	206	611	458	232	690	406	207	613	77
Sheriff	355	0	355	428	0	428	360	0	360	68
Streets	1,736	0	1,736	1,982	0	1,982	1,859	0	1,859	123
Water	0	1,891	1,891	0	2,242	2,242	0	1,971	1,971	271
Water, Sewer & Stormwater Rate Board	0	1	1	0	1	1	0	1	1	0
TOTAL ALL FUNDS	22,210	5,873	28,083	23,774	6,742	30,516	22,598	5,945	28,543	1,973

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

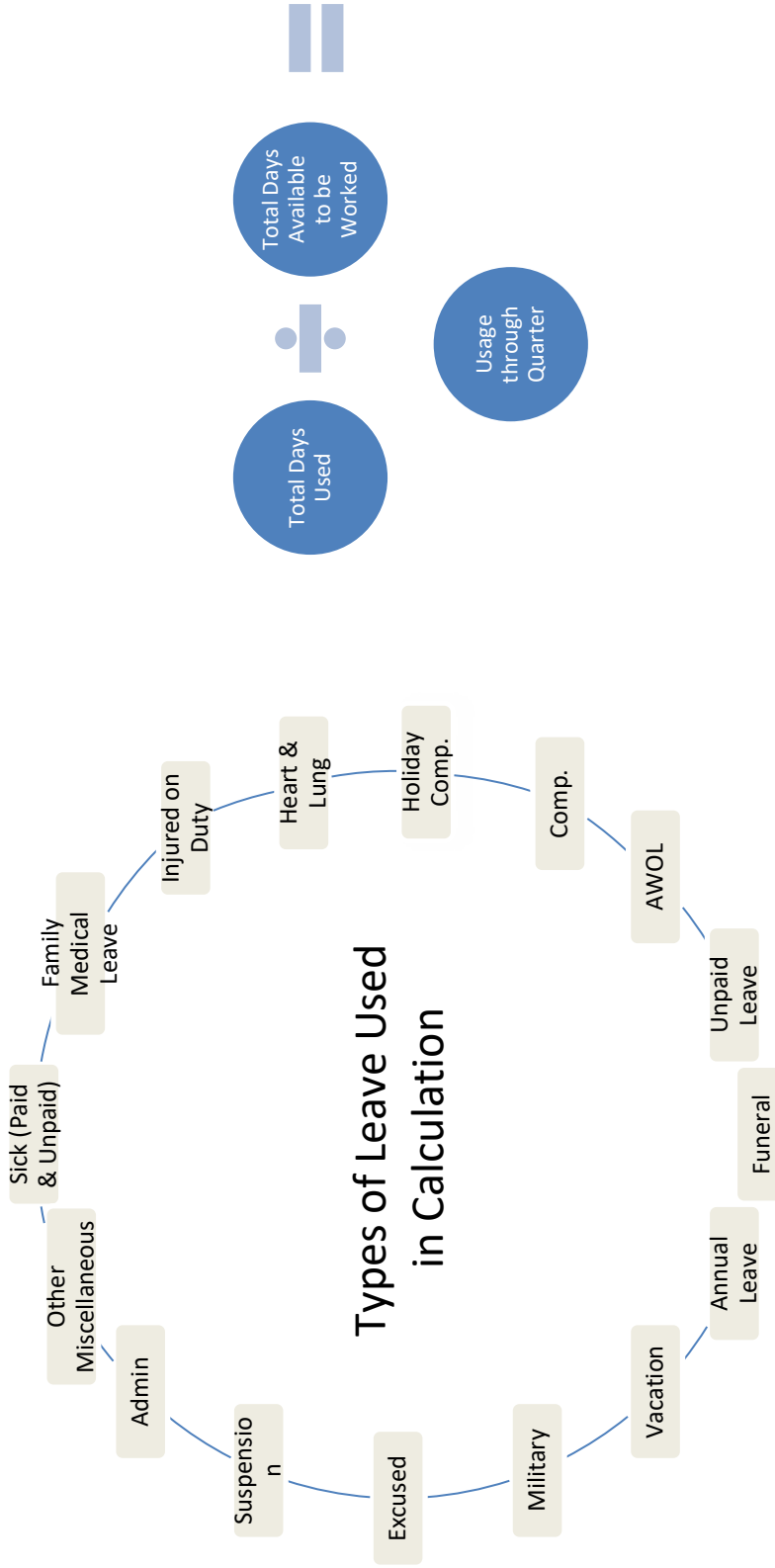
City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2019

**DEPARTMENTAL LEAVE
USAGE ANALYSIS**

Table L-1
QUARTERLY CITY MANAGER'S REPORT
TOTAL LEAVE USAGE ANALYSIS
FOR THE PERIOD ENDING
September 30, 2019



Leave information is taken from the City's automated new payroll system with the exception of the Police Department, which provides data compiled from their DAR system. Departments with fewer than 30 employees (in all funds) are excluded.

Notes for FY20 Q1:

- 1) This is the first edition of the Quarterly City Managers Report that uses data from the new payroll system for the Leave Usage analysis, which tracks by department how much time employees were unavailable for work for planned or unplanned reasons. The leave usage data from the new system is more comprehensive than the legacy system data, capturing over 30 categories and subcategories of leave usage types compared to only 18 types in the legacy system. This data is not directly comparable; therefore, FY20 will not have historical legacy system data against which to compare but will act as a new baseline moving forward.
- 2) Data now includes previously excluded leave types: unpaid family medical leave, paid parental leave, paid family medical parental leave, unpaid military caretaker leave, training leave, union paid leave, and union unpaid leave taken for all departments except Police.

Table L-1
QUARTERLY CITY MANAGER'S REPORT
TOTAL LEAVE USAGE ANALYSIS
FOR THE PERIOD ENDING
September 30, 2019

Department	FY20 1st Quarter		Total
	Due to Sickness/Injury*	Percent of Time Not Available Due to Vacation and Other**	
Department of Records	23.3%	18.1%	41.4%
Department of Human Services	20.0%	10.3%	30.4%
City Commissioners	19.2%	11.1%	30.3%
Department of Public Health	19.0%	9.9%	28.9%
Office of Property Assessment	19.4%	8.4%	27.8%
Department of Licenses & Inspections	18.6%	8.8%	27.4%
Sheriff	13.8%	13.6%	27.4%
Fire: Civilian	18.1%	9.2%	27.3%
Commerce: Aviation	18.1%	9.1%	27.2%
Finance	14.0%	13.1%	27.1%
Streets: Sanitation	13.4%	13.1%	26.5%
Fire: Uniform	15.6%	10.9%	26.5%
Free Library of Philadelphia	17.7%	8.7%	26.4%
Department of Parks & Recreation	19.6%	6.1%	25.7%
Philadelphia Department of Prisons	14.1%	10.9%	25.0%
Water Department	16.1%	8.8%	24.9%
Department of Public Property	15.3%	8.8%	24.2%
Streets: all except Sanitation	15.4%	8.3%	23.7%
Office of Homeless Services	15.4%	8.3%	23.6%
Office of Fleet Management	15.8%	7.6%	23.4%
MEDIAN	14.4%	7.8%	23.0%
Office of Human Resources	17.1%	5.5%	22.6%
Department of Planning & Development	17.2%	5.3%	22.5%
Department of Revenue	14.7%	7.7%	22.3%
Register of Wills	11.9%	9.3%	21.2%
Board of Pensions	13.8%	6.8%	20.6%
City Controller	15.1%	5.4%	20.5%
Procurement Department	12.5%	7.9%	20.4%
Law Department	14.1%	6.2%	20.2%
Behavioral Health & Intellectual disability	13.8%	5.9%	19.7%
City Council	12.8%	6.8%	19.6%
Managing Director's Office	13.9%	5.6%	19.5%
Office of Innovation & Technology	13.7%	4.8%	18.5%
Police: Uniform	11.8%	6.3%	18.1%
Chief Administrative Office	12.1%	5.2%	17.3%
Commerce	13.0%	3.5%	16.5%
Human Relations Commission	11.1%	5.2%	16.3%
Police: Civilian	11.2%	3.8%	14.9%
District Attorney	11.0%	3.4%	14.4%
Mayor's Office	10.4%	2.8%	13.2%
Mayor's Office of Education	7.9%	2.3%	10.2%

* Sick time includes sick, Family Medical Leave Act (FMLA), and injured on duty time taken for all funds.

** Other time includes vacation, compensation time, holiday compensation time, annual leave, funeral, military, excused, AWOL, suspension, administration, and other miscellaneous leave for all funds.

Notes: For FY20, assumes 71 working days for the Fire Department (uniform personnel) and 63 working days for all other departments in the quarter.

Data now includes previously excluded leave types: unpaid family medical leave, paid parental leave, unpaid family medical leave, training leave, union paid leave, and union unpaid leave taken.

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2019

DEPARTMENTAL SERVICE DELIVERY REPORT

Table S-1
 QUARTERLY CITY MANAGER'S REPORT
 DEPARTMENT SERVICE DELIVERY
 FOR THE PERIOD ENDING
 SEPTEMBER 30, 2019

PUBLIC SAFETY									
Police Department									
Performance Measure	FY19 Q1	FY20 Q1	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation	
Number of shooting victims	388	400	3.1%	1,442	A reduction from FY19	400	No	The Police Department is implementing Operation Pinpoint, a component of the PPD Violent Crime Reduction Strategy, in an effort to reduce the killings and shootings in Philadelphia. Operation Pinpoint is a multifaceted crime-fighting and information-sharing strategy designed to identify, collect, analyze, and disseminate information that officers and commanders need to target the worst violent offenders and areas.	
Number of homicides	100	92	-8.0%	366	A reduction from FY19	92	Yes	The Police Department is implementing Operation Pinpoint, a component of the PPD Violent Crime Reduction Strategy, in an effort to reduce the homicides and shootings in Philadelphia.	
Number of part 1 violent crimes	3,850	4,079	5.9%	13,316	A reduction from FY19	4,079	Yes	Due to the seasonality of crime, the Police Department expects FY19 Q4 and FY20 Q1 to be the most violent periods. In addition, the total violent crime count in FY20 Q1 remains below the 5 year average over the same period.	
Number of burglaries	1,800	1,659	-7.8%	6,250	A reduction from FY19	1,659	Yes		
Homicide clearance rate	39.0%	56.5%	44.9%	46.6%	60.0%	56.5%	Yes	A multitude of factors affect an increase in case clearances, including organizational change in the Homicide Unit, changing crime patterns, incorporation of innovative investigative techniques, and better coordination with our Law Enforcement partners; all of which the PPD is actively pursuing.	
Percent of officers who are female	21.4%	21.6%	0.9%	21.6%	52.7%	21.6%	No	Target is based on census data for Philadelphia. PPD is focused on recruitment efforts with the goal of having the police force reflect the demographics of the city. PPD continually strives to hire a workforce that represents all communities within the City of Philadelphia. The Recruitment Unit has done recruiting drives which focus on bringing females into the Department. Additionally, PPD continues to explore different recruiting methods to increase the female workforce.	
Percent of officers who are minority	47.7%	42.8%	-10.3%	46.1%	58.4%	42.8%	No	Target is based on census data for Philadelphia. PPD is focused on recruitment efforts with the goal of having the police force reflect the demographics of the city. PPD continually strives to hire a workforce that represents all communities within the City of Philadelphia. The Recruitment Unit has done recruiting drives which focus on bringing minorities into the Department. Additionally, PPD continues to explore different recruiting methods to increase the minority workforce.	

Fire Department									
Performance Measure *	FY19 Q1	FY20 Q1	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation	
Number of civilian fire-related deaths	2	8	300.0%	25	A reduction from FY19	8	No	Variances from quarter to quarter can be due to fires occurring in structures with disabled or elderly individuals, crowded with materials, or with other factors that make it challenging for individuals to leave the property when a fire occurs. The Philadelphia Fire Department is committed to providing prevention and life-saving efforts to the community we serve.	
Number of structure fires	1,195	914	-23.5%	4,849	A reduction from FY19	914	Yes		
Fire engine response time (minutes:seconds)	6:47	6:50	0.7%	6:44	≤ 5:20	6:50	Yes		
Percent of EMS calls responded to within 9:00 minutes ***	33.0%	33.3%	0.9%	33.2%	≥ 90.0%	33.3%	No		

* All Fire Department measures under review.

** All response time-related measures have a margin of error of 10-15% because a first-on-scene time is recorded 85-90% of the time. The Fire Department is currently working diligently to minimize this margin.

Table S-1
 QUARTERLY CITY MANAGER'S REPORT
 DEPARTMENT SERVICE DELIVERY
 FOR THE PERIOD ENDING
 SEPTEMBER 30, 2019

Philadelphia Prison System

Performance Measure	FY19 Q1	FY20 Q1	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation
<p>Re-incarceration rate - 1 year</p> <p>37.7% 38.0% 38.6%</p> <p>FY19 Year-End FY20 Target FY20 YTD</p>	83.4%	84.3%	1.1%	83.5%	83.0%	84.3%	Yes	Prisons is making every effort to enroll sentenced inmates in programs and work assignments. This measure refers to educational or treatment programs, which are one component of inmate placements. Pretrial inmates are not required but can request to be placed into institutional or job training program. All sentenced inmates are required to participate in a program, but some are between jobs or are in segregation, meaning that they cannot participate in a program. Thus, this measure is unlikely to reach 100%.
Re-incarceration rate - 1 year	38.0%	38.6%	1.6%	37.7%	38.0%	38.6%	Yes	PDP's one-year re-incarceration rate is based on the number of prisoners who are released from PDP custody and return to PDP custody. The measure for FY20 is comprised of prisoners released from July 1, 2018 through June 30, 2019. If an inmate returns within the specified date ranges one year from that window, that inmate is counted in the one-year figure.
Percent of newly admitted inmates that are processed and housed within 24 hours of admission	100.0%	100.0%	0.0%	100.0%	100.0%	100.0%	Yes	The 24-hour period is a self-imposed threshold and not a legal requirement. However, the goal is for 100% of inmates to wait no longer than 24 hours (current average is 8-10 hours).

Department of Licenses and Inspections

Performance Measure	FY19 Q1	FY20 Q1	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation
<p>Number of permits issued</p> <p>14,783 15,777</p> <p>FY19 Q1 FY20 Q1</p>	21	26	21.5%	18	20	26	Yes	This measure captures wait times only.
Median wait times for over-the-counter permit customers (in minutes)	28	23	-17.9%	29	25	23	Yes	
Residential	29	29	0.0%	30	30	29	Yes	
Commercial	14,783	15,777	6.7%	62,089	55,000	15,777	Yes	
Number of building, electrical, plumbing, and zoning permits issued within 20 days	83.0%	87.8%	5.7%	80.3%	85.0%	87.8%	Yes	
Number of demolitions performed	119	77	-35.3%	440	450	77	Yes	
Number of "imminently dangerous" properties	115	78	-32.2%	82	A reduction from FY19	78	Yes	This is a point-in-time measure. Continued investments in L+I's demolition efforts have allowed the Department to make a substantial decrease in the number of imminently dangerous properties.
Median timeframe from "imminently dangerous" designation to demolition (in days)	147	122	-17.0%	126	140	122	Yes	The reduction in the overall number of imminently dangerous properties has enabled L+I to reduce the median timeframe for this measure.

Table S-1
 QUARTERLY CITY MANAGER'S REPORT
 DEPARTMENT SERVICE DELIVERY
 FOR THE PERIOD ENDING
 SEPTEMBER 30, 2019

HEALTH AND HUMAN SERVICES

Department of Human Services

Performance Measure	FY18 Q4	FY19 Q4	Change	FY18 Year-End	FY19 Year-End	FY19 Target	FY19 YTD	On Track to Meet Target?	Comments / Explanation
Percent of Child Protective Services (CPS) investigations that were determined within 60 days *	99.6%	99.8%	0.2%	99.3%	99.8%	≥ 98.0%	99.8%	Yes	Data provided is on a one-quarter lag as DHS needs to account for the 60-day window. CPS investigations are conducted according to state law to investigate whether abuse or neglect occurred. By law, CPS investigations not determined in 60 days can be unfounded automatically. Increases in the number of staff and consistent use of data to track investigation timeliness helped DHS increase the timeliness rate.
Percent of General Protective Services (GPS) investigations that were determined within 60 days *	73.2%	86.0%	17.5%	70.0%	86.0%	≥ 75.0%	86.0%	Yes	Data provided is on a one-quarter lag as DHS needs to account for the 60-day window. GPS investigations are assessments conducted to determine if a family needs child welfare services to prevent abuse or neglect, stabilize family, and safeguard a child's well-being and development. The Department is working on multiple fronts to improve the completion of GPS reports within 60 days, including: adding staff to intake and investigations, doing training upgrades, and creating specialty screening units to enable safe diversion of reports to community-based services when there are no safety threats.
Dependent placement population (as of the last day of the quarter)	5,920	5,436	-13.2%	5,354	5,300	≤ 5,300	5,136	Yes	This outcome is a cumulative measure, meaning that the first quarter percentage appears lower than the ensuing quarters' rates. It takes into account all activity for the entire fiscal year up to the last day of the reported quarter. In-home services are case management services provided to a family to stabilize family functioning and prevent placement. Out-of-home placement includes foster care, kinship care, and congregate care.
Percent of children who enter an out-of-home placement from in-home services **	2.9%	3.6%	24.1%	8.6%	3.6%	≤ 9.0%	3.6%	Yes	This outcome is a cumulative measure, meaning that the first quarter percentage appears lower than the ensuing quarters' percentages. It takes into account all activity for the entire fiscal year up to the last day of the reported quarter. DHS calculates the rate by dividing the number of children in placement during the year to date who achieved permanency by the total number of children in foster care placement during the year. In the calculation, DHS excludes children in care for fewer than eight days. The department is on track to exceed the 28% goal as we are trending upward in achieving permanency.
Percent of children in out-of-home placement who achieved permanency out of all children in placement in a given year **	7.8%	8.5%	9.0%	26.9%	8.5%	≥ 28%	8.5%	Yes	This outcome is cumulative, meaning that the first quarter percentage appears lower than the ensuing quarters' percentages. It takes into account all activity for the entire fiscal year up to the last day of the reported quarter. DHS calculates the rate by dividing the number of children in placement during the year to date who achieved permanency by the total number of children in foster care placement during the year. In the calculation, DHS excludes children in care for fewer than eight days. The department is on track to exceed the 28% goal as we are trending upward in achieving permanency.
Percent of dependent placement population in Congregate Care (as of the last day of the quarter)	10.4%	9.4%	-9.6%	10.1%	9.4%	≤ 12.0%	9.4%	Yes	Congregate care is a term used to describe highly structured placement settings such as group homes, childcare institutions, and residential treatment facilities collectively.
Percent of dependent placement population in Kinship Care (as of the last day of the quarter)	46.9%	48.6%	3.6%	47.7%	48.6%	≥ 48%	48.6%	Yes	Kinship care is a type of foster care in which children are placed with a relative (kin). DHS has made significant progress in increasing the number of foster care children placed with kin.

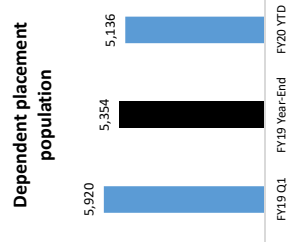
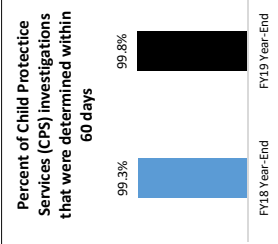


Table S-1
 QUARTERLY CITY MANAGER'S REPORT
 DEPARTMENT SERVICE DELIVERY
 FOR THE PERIOD ENDING
 SEPTEMBER 30, 2019

Percent of dependent placement population in care more than two years (as of the last day of the quarter)	39.5%	39.3%	-0.5%	38.8%	≤36.0%	39.3%	Yes	The Department has implemented new initiatives to accelerate the pace of permanency for children in foster care for more than two years. For example, the department added new legal staff in FY18 to reduce caseloads and improve the speed of court proceedings. DHS has also implemented Rapid Permanency Reviews to review cases of children in foster care for more than two years and address systemic barriers to permanency. DHS anticipates improved outcomes from these initiatives in one to two years.
Average daily number of youth in detention at the Philadelphia Juvenile Justice Services Center (PJJSC)	115.2	157.0	36.3%	119.5	≤136.0	157.0	No	DHS is responsible for running this secure detention facility and maintaining state-mandated staffing levels.
* These are lagging measures, as DHS needs to account for the 60-day window. Data provided is for the previous quarter. ** These are cumulative measures. They take into account activity for the entire fiscal year up to the last day of the quarter being reported.								
Department of Behavioral Health and Intellectual Disability Services								
Performance Measure	FY19 Q1	FY20 Q1	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation
Unduplicated persons served in all community-based services, including outpatient services	76,207	67,912	-10.9%	116,241	95,000	67,912	Yes	This is a cumulative measure with the highest number of unique clients reported in the first quarter. This measure now includes all community-based treatment across DBHIDS (Outpatient, Family Services, Wrap-Around, School Services, Case Management, etc.). The number of unique members for Q1 is within the range of what is expected.
Number of admissions to out-of-state residential treatment facilities	18	9	-50.0%	46	50	9	Yes	Medicaid (MA) members are unduplicated within the quarter, and the goal is to be below the target. The year-to-date total may contain duplicated clients if they were served in multiple quarters. CBH's goal is to treat all of the children needing services within the state and not have to look to out-of-state alternatives, so the goal is to keep this number low.
Number of admissions to residential treatment facilities	84	80	-4.8%	326	600	80	Yes	MA members are unduplicated within the quarter, and the goal is to be below the target. The year-to-date total may contain duplicated clients if they were served in multiple quarters.
Percent of follow-up within 30 days of discharge from an inpatient psychiatric facility (adults)	56.8%	58.6%	3.2%	57.3%	50.0%	58.6%	Yes	Beginning in FY20, DBHIDS is altering their methodology to a PA-specific methodology to align the OCIMR to data they report to the Office of Mental Health and Substance Abuse Services at PA DHS. This measure still includes discharges to ambulatory, non-bed-based care for MA members. This mirrors the child measure below. The Department has a robust community-based continuum of care that includes Federally Qualified Health Centers (FQHCs), housing supports, case management, and Assertive Community Treatment (ACT) for members. The state-mandated follow-up measure, which is the numerator for the Department's 30-day follow-up rate, does not capture all services being provided across the Department's continuum of care. As a result, the actual follow-up rate is likely higher. To address concerns regarding the rates of follow-up and readmission, DBHIDS, in conjunction with the state, has implemented initiatives that directly address provider oversight, service development, innovation, and quality assurance.
Percent of readmission within 30 days to inpatient psychiatric facility (Substance Abuse & non-Substance Abuse) (adults)	14.6%	14.5%	-0.7%	13.5%	15.0%	14.5%	Yes	This measure includes both substance abuse and non-substance abuse facilities used by MA members. To address concerns regarding follow-up and readmission rates, DBHIDS, in conjunction with the state, has implemented initiatives that directly address provider oversight, service development, innovation, and quality assurance.

Percent of follow-up within 30 days of discharge from an inpatient psychiatric facility (adults)

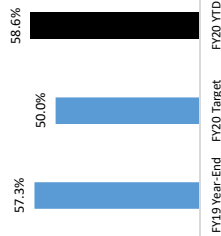
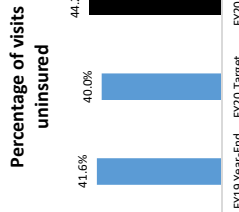


Table S-1
 QUARTERLY CITY MANAGER'S REPORT
 DEPARTMENT SERVICE DELIVERY
 FOR THE PERIOD ENDING
 SEPTEMBER 30, 2019

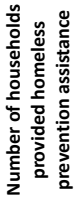
Performance Measure	FY19 Q1	FY20 Q1	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation
Percent of follow-up within 30 days of discharge from an inpatient psychiatric facility (children)	85.7%	84.5%	-1.4%	84.9%	80.0%	84.5%	Yes	Beginning in FY20, DBHIDS is altering their methodology to a PA-specific methodology to align the OCMR to data they report to the Office of Mental Health and Substance Abuse Services at PADHS. This measure still includes discharges to ambulatory, non-bed-based care for MA members. This mirrors the adult measure above. The Department has a robust community-based continuum of care that includes Federally Qualified Health Centers (FQHCs), housing supports, case management, and Assertive Community Treatment (ACT) for members. The state-mandated follow-up measure, which is the numerator for the Department's 30-day follow-up rate, does not capture all services being provided across the Department's continuum of care. As a result, the actual follow-up rate is likely higher. To address concerns regarding follow-up and readmission rates, DBHIDS, in conjunction with the state, has implemented initiatives that directly address provider oversight, service development, innovation, and quality assurance.
Percent of readmission within 30 days to inpatient psychiatric facility (Substance Abuse & non-Substance Abuse) (children)	8.7%	7.9%	-9.2%	9.1%	10.0%	7.9%	Yes	This measure includes both substance abuse and non-substance abuse facilities used by MA members. This measure mirrors the adult measure above. CBH Member Services is asking providers to check in with members earlier after they are discharged (after five days, a decrease from six to seven days previously) and to maintain more up-to-date contact information for members. CBH anticipates that, once follow-up rates increase and there is more engagement by providers, the overall 30-day readmission rate may increase further.

Department of Public Health							
Performance Measure	FY19 Q1	FY20 Q1	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?
Percentage of visits uninsured	41.2%	44.2%	7.3%	41.6%	40.0%	44.2%	No
Number of months between food establishment inspections	11.6	12.0	3.4%	10.6	12.0	12.0	Yes
Number of new HIV diagnoses	103	112	8.7%	434	450	112	Yes
Children 19-35 months with complete immunizations 4:3:1:3:1:4	69.9%	70.0%	0.1%	69.3%	70.0%	70.0%	Yes
Percent of all cases with autopsy reports issued within 90 calendar days	96.0%	85.6%	-10.8%	91.1%	≥ 90.0%	85.6%	Yes
Number of patient visits to department-run STD clinics	5,333	4,940	-7.4%	20,503	21,000	4,940	Yes



Office of Homeless Services

Performance Measure	FY19 Q1	FY20 Q1	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation
Number of households provided homeless prevention assistance	334	197	-41.0%	1225	800	197	Yes	This figure measures the number of households provided Homeless Prevention assistance. "Household" means individual and/or family. Annual targets are based on funding awarded through the Housing Trust Fund and Community Services Block Grant (CSBG). OHS's annual target assumes \$1,000 of assistance per household. Often, households require less assistance, and OHS is able to serve more households. The number might vary, based on level of need.
Number of households provided rapid rehousing assistance to end their homelessness	100	117	17.0%	388	425	117	Yes	This figure measures the Office of Homeless Services' Rapid Rehousing units. Totals vary across quarters, and the pace toward the year-end goal depends administratively on grant timing, contracting, referrals, and time it takes for households to locate and move into a housing unit in the community. OHS is still seeing an 85% success rate in preventing a return to homelessness with a 2-year lookback. The Rapid Rehousing Strategy combined with increased homelessness prevention has contributed to an overall decline in the number of homeless families.
Percent of exits to permanent housing destinations from shelter and transitional housing programs	34.0%	35.0%	2.9%	36.0%	35.0%	35.0%	Yes	OHS has been expanding the number of projects participating in the Homeless Management Information System (HMIS) since 2018. This has increased the amount of data collected.



COMMUNITY AND CULTURE

The Free Library of Philadelphia

Performance Measure	FY19 Q1	FY20 Q1	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation
In-person visits	1,211,972	1,311,063	8.2%	4,915,649	5,100,000	1,311,063	Yes	Five new 21st-Century Libraries were opened in FY19 along with newly renovated areas of Parkway Central. Turnstile counts nation-wide have been decreasing for the last several years.
Virtual visits via FLP website	1,801,824	1,667,655	-7.4%	6,699,580	6,700,000	1,667,655	Yes	
Digital access	1,021,059	1,066,449	4.4%	3,975,901	4,000,000	1,066,449	Yes	This measure includes digital reach and activities, including Wi-Fi usage, eBook circulation, electronic resource/database use and public PC use. This measure counts every login.
Percentage of Philadelphians who have Library cards	N/A	46.7%	N/A	N/A	50.0%	46.7%	Yes	This is a new measure beginning in FY20 Q1. This calculates the number of unexpired cards with a Philadelphia address divided by the current population of Philadelphia. Library cards are purged after seven years of inactivity and active cards are those that have been used within the last three years.
Preschool Program Attendance	30,290	32,538	7.4%	130,539	132,000	32,538	Yes	Program attendance reflects the day-to-day activities of library staff to engage community residents in life-long learning.
Children's Program Attendance	67,733	67,924	0.3%	322,209	324,000	67,924	Yes	
Teen Program Attendance	15,011	16,304	8.6%	68,992	70,000	16,304	Yes	
Adult Program Attendance	45,818	82,243	79.5%	222,408	224,000	82,243	Yes	This large increase from FY19 Q1 to FY20 Q1 is a result of an increase in adult summer reading and an increase in programs offered through the Division of Cultural & Civic Engagement.
Senior Program Attendance	6,824	7,055	3.4%	15,512	16,000	7,055	Yes	



Table S-1
 QUARTERLY CITY MANAGER'S REPORT
 DEPARTMENT SERVICE DELIVERY
 FOR THE PERIOD ENDING
 SEPTEMBER 30, 2019

Philadelphia Parks and Recreation

Performance Measure	FY19 Q1	FY20 Q1	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation
Number of programs *	1,405	1,217	-13.4%	3,605	3,300	1,217	Yes	In the summer of 2019, camps that would have begun in July 2019 and been counted in FY20 Q1 performance data began earlier than previous years, which makes this quarter appear artificially low.
Number of unique individuals who attended programs *	84,086	58,325	-30.6%	196,461	200,000	58,325	Yes	In the summer of 2019, camps that would have begun in July 2019 and been counted in FY20 Q1 performance data began earlier than previous years, which makes this quarter appear artificially low.
Total visits (in millions)	3.46	3.19	-7.8%	9.52	9.50	3.19	Yes	In the summer of 2019, camps that would have begun in July 2019 and been counted in FY20 Q1 performance data began earlier than previous years, which makes this quarter appear artificially low.
New trees planted	N/A	N/A	N/A	2,708	4,100	N/A	Yes	This measure does not report for Q1 and Q3.

* Programs run, on average, 19 weeks.

COMMERCE

Commerce Department: Division of Aviation

Performance Measure *	FY18 Q4	FY19 Q4	Change	FY18 Year-End	FY19 Target	FY19 Year-End	Target Met?	Comments / Explanation
Enplaned passengers (million)	4.28	4.43	3.5%	15.25	15.36	16.09	Yes	
Operations (# arrivals and departures)	99,210	101,267	2.1%	371,397	368,000	386,112	Yes	
Freight and mail cargo (tons)	138,704	148,009	6.7%	510,431	515,000	576,270	Yes	
Non-airline revenue (\$ million)	\$41.00	\$37.94	-7.5%	\$137.20	\$136.00	\$149.01	Yes	
Retail/beverage sales (\$ million)	\$60.88	\$63.58	4.4%	\$208.67	\$212.00	\$227.63	Yes	

* All measures are reported on a lagging basis (one quarter behind the current quarter being reported).

PLANNING AND DEVELOPMENT

Planning and Development: Division of Housing and Community Development

Performance Measure	FY19 Q1	FY20 Q1	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation
Mortgage foreclosures diverted	309	472	52.8%	1,368	1,100	472	Yes	To prevent homeowners from becoming homeless due to foreclosure, the program links a Court of Common Pleas order requiring that homeowners facing foreclosure have an opportunity to meet with their lenders to negotiate an alternative to foreclosure with City-funded housing counseling, outreach, a hotline, and legal assistance. Foreclosures are a function of the market and outcomes are driven by homeowners' ability to work out a deal; therefore, the number of mortgage foreclosures diverted is subject to fluctuation.
Homes repaired (BSRP, Weatherization, Heater Hotline, and AMP)	1,609	1,523	-5.3%	6,786	7,041	1,523	Yes	These Philadelphia Housing Development (PHDC) home improvement programs include a) BSRP basic systems repairs (plumbing, heating, roofing, electrical and structural repairs), b) weatherization, and the Adaptive Modification Program (AMP) for low-income residents who have physical disabilities. Additionally, PHDC contract with ECA to administer the Heater Hotline. Measure counts each program separately. Some household may benefit from several programs.
Unique lots stabilized, greened, and maintained	12,481	12,408	-0.6%	12,883	12,000	12,408	Yes	The number of unique lots greened and cleaned includes land stabilization programs (such as initial cleaning, soil treatment, tree planting and fencing of up to 300 new selected blighted lots) and land maintenance.
Clients receiving counseling	1,913	126	-93.4%	7,931	475	126	No	Housing counselors provide services to residents that are in tax foreclosure

Table S-1
 QUARTERLY CITY MANAGER'S REPORT
 DEPARTMENT SERVICE DELIVERY
 FOR THE PERIOD ENDING
 SEPTEMBER 30, 2019

TRANSPORTATION AND INFRASTRUCTURE

Streets Department

Performance Measure	FY19 Q1	FY20 Q1	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation
Recycling rate	16.0%	13.8%	-13.8%	14.3%	15.0%	13.8%	No	Significant changes in the global recycling market have drastically decreased demand for recycling products and materials. There has been a significant change in acceptance quality requirements of recycled products overseas, greatly decreasing demand for paper and other products, and, as a result, significantly impacting the amount of materials being processed through the recycling stream. This has decreased the Department's overall recycling rate.
On-time collection (by 3 PM): recycling	97.0%	98.0%	1.0%	97.0%	97.0%	98.0%	Yes	
On-time collection (by 3 PM): trash	86.0%	78.0%	-9.3%	83.0%	91.0%	78.0%	No	Streets has experienced intermittent staff shortages due to high absentee rates making it necessary to divert compactors and crews to additional routes beyond their regularly scheduled assignments, thereby impacting the Department's on-time rate.
Percentage of time potholes are repaired within three days	89.0%	87.0%	-2.2%	89.9%	90.0%	87.0%	No	Streets roadway repair crews have been more heavily focused on resurfacing and Vision Zero operations during Q1, impacting response times for addressing pothole repairs. Crews are expected to be deployed more heavily on pothole repairs throughout Q2 and Q3; therefore, response time rates are anticipated to improve throughout the fiscal year.
Pothole response time (days)	5.0	3.8	-24.0%	3.0	3.0	3.8	No	Streets roadway repair crews have been more heavily focused on resurfacing and Vision Zero operations during Q1, impacting response times for addressing pothole repairs. Crews are expected to be deployed more heavily on pothole repairs throughout Q2 and Q3; therefore, response time rates are anticipated to improve throughout the fiscal year.
Miles resurfaced	30	32	6.7%	96	101	32	Yes	
Tons of refuse collected and disposed	156,469	159,592	2.0%	616,369	600,000	159,592	No	Global recycling market conditions have made recycling product quality acceptance levels significantly higher, thereby necessitating the movement of previously recyclable materials to the regular trash stream and greatly increasing regular trash tonnage. It is for this reason trash tonnage is currently at levels higher than anticipated in Q1. It is hoped departmental marketing and education efforts will begin to impact citizen's recycling disposal behaviors so that more quality recycling materials are entered into the recycling stream and trash tonnage declines going forward.
Tons of recycling collected and disposed	26,303	21,209	-19.4%	88,375	95,000	21,209	No	Significant changes in the global recycling market have drastically decreased demand for recycling products and materials. There has been a significant change in acceptance quality requirements of recycled products overseas, greatly decreasing demand for paper and other products, and, as a result, significantly impacting the amount of materials being processed through the recycling stream. This has decreased the amount of overall recycling tonnage processed.

On-time collection: recycling

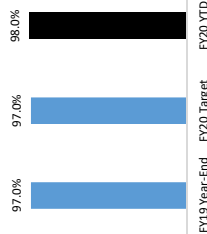
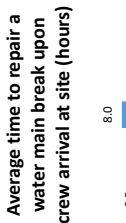


Table S-1
 QUARTERLY CITY MANAGER'S REPORT
 DEPARTMENT SERVICE DELIVERY
 FOR THE PERIOD ENDING
 SEPTEMBER 30, 2019

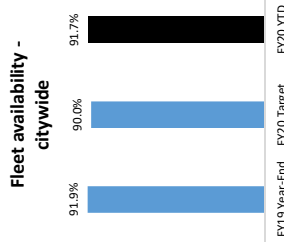
		Water Department						
Performance Measure *	FY18 Q4	FY19 Q4	Change	FY18 Year-End	FY19 Target	FY19 Year-End	Target Met?	Comments / Explanation
Millions of gallons of treated water	20,852	19,866	-4.7%	81,485	meet customer demand	82,811	Yes	PWD's target is to meet customers' demand. The measure is calculated by taking weekly average treatment flow summed for 3 plants x 7 days to get millions of gallons of treated water.
Percent of time Philadelphia's drinking water met or surpassed state and federal standards	100.0%	100.0%	0.0%	100.0%	100.0%	100.0%	Yes	
Miles of pipeline surveyed for leakage	161	237	47.2%	742	1,110	744	No	In the first half of the fiscal year, the available crew hours decreased due to a large increase in leak referrals, which required the crews to dedicate their time to locating active leaks and place marks for the District crews to dig up and repair. As expected, this measure then increased in Q3 & Q4. The measure did not meet its annual goal for FY19. The Department's target is to repair all water main breaks. Eight hours is the Water Department's service-level agreement (SLA).
Water main breaks repaired	1.25	1.30	4.0%	977	905	790	Yes	
Average time to repair a water main break upon crew arrival at site (hours)	6.7	4.8	-29.1%	6.5	8.0	5.5	Yes	
Percent of hydrants available	99.6%	99.3%	-0.3%	99.5%	99.7%	99.4%	Yes	
Number of storm inlets cleaned/year	26,491	25,772	-2.7%	103,535	100,000	103,053	Yes	This is the number of inlets cleaned each quarter in PWD's system, which contains over 79,000 inlets.
Constructed greened acres	59	11	-81.4%	201	200	237	Yes	
Number of Green Acres Design Completed/year	129	200	55.6%	433	300	523	Yes	
* All measures are reported on a lagging basis (one quarter behind the current quarter being reported).								



Performance Measure	FY18 Year-End	FY19 Target	FY19 Year-End
Average time to repair a water main break upon crew arrival at site (hours)	6.5	8.0	5.5

MANAGING DIRECTOR'S OFFICE
 Office of Fleet Management

Performance Measure	FY19 Q1	FY20 Q1	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation
Fleet availability - citywide	91.8%	91.7%	-0.1%	91.9%	90.0%	91.7%	Yes	New vehicle purchases since FY16 have enabled Fleet to meet its citywide vehicle availability targets.
Percent of SLA met for medic units	121.0%	126.1%	4.2%	121.0%	100.0%	126.1%	Yes	The SLA was increased starting in FY20. The SLA is met when 60 of 90 medic units are available. Fleet's Optimal Vehicle Replacement Strategy for medic unit purchases enabled Fleet to meet the SLA.
Percent of SLA met for trash compactors	102.0%	101.2%	-0.8%	101.0%	100.0%	101.2%	Yes	The SLA is met when 241 of 326 compactors are available. Fleet ordered and received 30 new compactors in FY18. Fleet also ordered an additional 30 compactors in FY19, and these are expected to be received in FY20.
Percent of SLA met for radio patrol cars	101.6%	100.9%	-0.7%	101.4%	100.0%	100.9%	Yes	The SLA is met when 675 of 750 or 90% of the active radio patrol car inventory is available. In FY20, Fleet is purchasing 150 new radio patrol cars to replenish the inventory.
Median age of vehicle: General Fund	4.25	3.81	-10.4%	3.99	4.00	3.81	Yes	
Median age of vehicle: Water Fund	5.82	3.46	-40.5%	4.15	4.00	3.46	Yes	FY16 to FY19, the Water Department purchased 489 new vehicles (nearly 54% of their overall vehicle inventory) with an acquisition cost of \$38.189 million. FY18 Q2 to FY19 year-end, 336 new vehicles were placed into service and 238 old vehicles were relinquished from service. This has driven down the median age.
Median age of vehicle: Aviation Fund	9.44	4.31	-54.3%	6.70	6.00	4.31	Yes	Since FY16, the Division of Aviation purchased 167 new vehicles (just over 54% of their overall vehicle inventory) with an acquisition cost of \$19.557 million. Since FY18 Q2, 86 new vehicles were placed into service and 70 old vehicles were relinquished from service. This has driven down the median age.

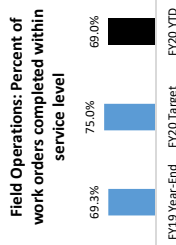


Performance Measure	FY19 Year-End	FY20 Target	FY20 YTD
Fleet availability - citywide	91.9%	90.0%	91.7%

Table S-1
 QUARTERLY CITY MANAGER'S REPORT
 DEPARTMENT SERVICE DELIVERY
 FOR THE PERIOD ENDING
 SEPTEMBER 30, 2019

Department of Public Property

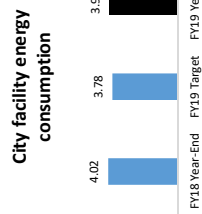
Performance Measure	FY19 Q1	FY20 Q1	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation
Number of substantially completed construction projects	7	6	-14.3%	58	45	6	Yes	A project that is substantially complete is at least 95% complete. FY19 Year-End was higher than average due to a higher number of smaller projects that were completed.
Field Operations: Facilities division internal work order volume	2,611	2,643	1.2%	11,019	11,300	2,643	Yes	
Field Operations: Percent of work orders completed within service level	69.0%	69.0%	0.0%	69.3%	75.0%	69.0%	No	This measure has a changed methodology beginning this quarter. Historically, this measure had been reporting the closure rate for internal work orders, rather than the percent of time that SLA was met. Historical data has been provided using the updated methodology as a means of comparison.



Office of Sustainability

Performance Measure *	FY18 Q4	FY19 Q4	Change	FY18 Year-End	FY19 Target	FY19 Year-End	Target Met?	Comments / Explanation
City of Philadelphia facility energy consumption, including General, Aviation and Water Funds (Million British Thermal Units)	0.86	0.75	-12.8%	4.02	3.78	3.94	No	The target is based on a 3% reduction in usage from the three-year average for FY16-18.
City of Philadelphia facility energy cost including General, Aviation and Water Funds (\$ Million)	\$14.5	\$11.1	-23.3%	\$62.8	\$67.0	\$60.5	Yes	The target is based on a 3% reduction in usage from the three-year average for FY16-18.

* These measures are lagging indicators, due to delays in billing for energy use data.



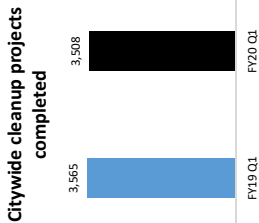
Managing Director's Office: 311 Call Center

Performance Measure	FY19 Q1	FY20 Q1	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation
Median timeframe to answer calls (in minutes)	1:06	1:23	25.8%	1:07	< 2:00	1:23	Yes	This new measure provides more data on what is realistic for the public to expect, in terms of a wait for a call to be answered. 311 has assembled L+I pod, and hired 6 trainees to handle 311-related issues. The trainees will start taking calls in November 2019.
Percent of 311 NPS survey respondents who are "service detractors"	41.0%	50.0%	22.0%	41.5%	< 50.0%	50.0%	Yes	Philly311 continues to prioritize our customer service. We have dedicated additional staff to focus on our survey process. Philly311 now responds to every survey taker and provides comments and additional service in accordance with their needs.
Percent of contacts who utilize mobile and web applications to contact 311	43.0%	47.0%	9.3%	45.5%	45.0%	47.0%	Yes	This measure refers to the number of contacts using mobile and web applications to contact 311.
Average score for tickets and phone calls monitored by 311 supervisors	87.0%	83.0%	-4.6%	84.8%	86.0%	83.0%	Yes	Agents are scored on a six-point scale and are graded by pass/fail. 311 has dedicated additional resources to the quality assurance and control process. A quality team has been set up to increase the number of interactions monitored and to develop solutions faster and more efficiently.



Managing Director's Office: Community Life Improvement Program (CLIP)

Performance Measure *	FY19 Q1	FY20 Q1	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation
Graffiti Abatement: properties and street fixtures cleaned	34,513	33,800	-2.1%	124,042	125,000	33,800	Yes	
Community Partnership Program: groups that received supplies	204	213	4.4%	618	625	213	Yes	
Community Service Program: citywide cleanup projects completed	710	1,117	57.3%	3,551	3,600	1,117	Yes	Employees have been moved into the Community Service Program to assist residents with community clean-ups, resulting in a relatively high number of completed projects compared to the prior year.
Vacant Lot Program: vacant lot abatements	3,565	3,508	-1.6%	13,374	13,000	3,508	Yes	
Vacant Lot Program: vacant lot compliance rate	35.0%	28.0%	-20.0%	36.5%	30.0%	28.0%	Yes	Compliance rate refers to the percent of property owners who receive a notice of violation and subsequently take action to clean up their properties within the timeframe given to address the violation. Vacant lot violation compliance by owners varies depending upon ownership, as many long-term owners are unaccounted for. Many of the owners' addresses in CLIP's system are the actual vacant lot addresses, meaning that there are no owners on record. Compliance rates can vary dramatically depending on what section of the city CLIP is in during a given quarter. If the ownership of the vacant lots is known, the compliance rate tends to be higher. If the ownership of the vacant lots is not known, then the compliance rate is likely to be lower.
Community Life Improvement: exterior property maintenance violations	4,886	7,118	45.7%	15,701	15,720	7,118	Yes	
Community Life Improvement: exterior property maintenance compliance rate	62.1%	65.6%	5.6%	64.0%	62.0%	65.6%	Yes	Compliance rate refers to the percent of property owners who receive a notice of violation and subsequently take action to clean up their properties within the timeframe given to address the violation. In the warmer/busy months, the compliance rate is higher due to volume of requests allowing for the owner to have additional time to clean his/her property. CLIP is unlikely to reach the compliance rate as it moves into new sections of the city where owners are not familiar with CLIP's timeframe for addressing property violations.



* FY20 targets are lower than prior years due to redeployment of resources to meet additional demands for special clean-ups in areas impacted by opioids.

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2019

**WATER FUND
QUARTERLY REPORT**

**Quarterly City Managers Report
Fund Balance Summary
Water Fund**

All Departments

For the Period Ending September 30, 2019

Category	Fiscal Year 2019				Fiscal Year 2020					
	FY 2019 Unaudited Actual	Year to Date		Actual Over / (Under) Target Budget	Full Year		Current Projection	Current Projection for Revenues Over / (Under)		
		Target Budget	Actual		Adopted Budget	Target Budget		Adopted Budget	Target Budget	
REVENUES										
Taxes										
Locally Generated Non - Tax Revenues	705,180,191	182,874,151	182,874,151	0	703,269,000	703,269,000	703,269,000	0	0	0
Other Governments	698,175	859,674	859,674	0	1,000,000	1,000,000	1,000,000	0	0	0
Revenues from Other Funds of City - Net of Rate Stabilization Fund (I See Note 1)	35,667,947	0	0	0	37,598,000	37,598,000	37,598,000	0	0	0
Revenue from Other Funds of City - Rate Stabilization Fund	4,321,032	0	0	0	84,680,000	91,680,000	91,680,000	7,000,000	7,000,000	0
Total Revenues and Other Sources	745,667,345	183,733,825	183,733,825	0	826,547,000	833,547,000	833,547,000	7,000,000	7,000,000	0
Category	FY 2019 Unaudited Actual	Year to Date		Actual (Over) / Under Target Budget	Original Budget	Target Budget	Current Projection	Adopted Budget	Obligations (Over) / Under Adopted Budget	Target Budget
OBLIGATIONS / APPROPRIATIONS										
Personal Services	137,276,973	31,672,311	31,672,311	0	152,931,223	152,931,223	152,931,223	0	0	0
Personal Services - Employee Benefits	133,769,578	12,289,784	12,289,784	0	147,439,194	147,439,194	147,439,194	0	0	0
Sub-Total Employee Compensation	271,046,551	43,962,095	43,962,095	0	300,370,417	300,370,417	300,370,417	0	0	0
Purchase of Services	186,892,287	124,113,590	124,113,590	0	203,206,853	210,206,853	210,206,853	(7,000,000)	0	0
Materials, Supplies and Equipment	52,907,871	19,984,838	19,984,838	0	62,743,900	62,743,900	62,743,900	0	0	0
Contributions, Indemnities and Taxes	3,816,246	1,526,785	1,526,785	0	8,120,000	8,120,000	8,120,000	0	0	0
Debt Service	190,908,003	101,678,063	101,678,063	0	218,105,830	218,105,830	218,105,830	0	0	0
Advances and Miscellaneous Payments	0	0	0	0	0	0	0	0	0	0
Payment to Other Funds - Net of Payment to Rate Stabilization Fund (See Note 1)	70,716,988	0	0	0	74,000,000	74,000,000	74,000,000	0	0	0
Payments to Other Funds - Rate Stabilization Fund	0	0	0	0	0	0	0	0	0	0
Total Obligations / Appropriations	776,287,946	291,265,371	291,265,371	0	866,547,000	873,547,000	873,547,000	(7,000,000)	(7,000,000)	0
Operating Surplus / (Deficit)	(30,420,601)	(107,531,546)	(107,531,546)	0	(40,000,000)	(40,000,000)	(40,000,000)	0	0	0
OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS										
Prior Year Fund Balance	0	0	0	0	0	0	0	0	0	0
Net Adjustments - Prior Years	30,420,601	0	0	0	40,000,000	40,000,000	40,000,000	0	0	0
Total Net Adjustments	30,420,601	0	0	0	40,000,000	40,000,000	40,000,000	0	0	0
Year End Fund Balance	0	(107,531,546)	(107,531,546)	0	0	0	0	0	0	0

Note 1: Bill #544, which restructured the Water Fund Revenue Bond Rate covenant, requires that the unencumbered operating balance of the Water Fund as of the end of the Fiscal Year be paid over to the Rate Stabilization Fund. A payment from the Rate Stabilization Fund to the Operating Fund will be required to eliminate any deficit as of the end of the fiscal year and will be recognized as Revenue from Other Funds.

The material in this report is preliminary and is subject to revision and does not represent an official statement of the City of Philadelphia.

**Quarterly City Managers Report
Non-Tax Revenue Summary
Water Fund**

For the Period Ending September 30, 2019

Department	FY 2019 Unaudited Actual	Fiscal Year 2020 Year to Date			Fiscal Year 2020 Full Year				Current Projection					
		Target Budget	Actual	Actual Over / (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Adopted Budget	Target Budget	Over / (Under)				
Local Non-Tax Revenues														
Fleet Management	0	60,000	60,000	0	60,000	60,000	0	60,000	60,000	60,000	60,000	0	0	0
Sale of Vehicles	0	60,000	60,000	0	60,000	60,000	0	60,000	60,000	60,000	60,000	0	0	0
Licenses & Inspections	45,331	13,609	13,609	0	13,609	13,609	0	35,000	35,000	35,000	35,000	0	0	0
Miscellaneous	45,331	13,609	13,609	0	13,609	13,609	0	35,000	35,000	35,000	35,000	0	0	0
Water	47,321,647	13,518,475	13,518,475	0	13,518,475	13,518,475	0	52,503,000	52,503,000	52,503,000	52,503,000	0	0	0
Sewer Charges to Other Municipalities	39,515,436	11,208,230	11,208,230	0	11,208,230	11,208,230	0	38,544,000	38,544,000	38,544,000	38,544,000	0	0	0
Water & Sewer Permits issued by L & I	6,492,345	1,870,204	1,870,204	0	1,870,204	1,870,204	0	4,640,000	4,640,000	4,640,000	4,640,000	0	0	0
Contribution - Sinking Fund Reserve	0	0	0	0	0	0	0	7,500,000	7,500,000	7,500,000	7,500,000	0	0	0
Miscellaneous	1,313,866	440,041	440,041	0	440,041	440,041	0	1,819,000	1,819,000	1,819,000	1,819,000	0	0	0
Revenue	654,069,580	169,462,479	169,462,479	0	169,462,479	169,462,479	0	649,151,000	649,151,000	649,151,000	649,151,000	0	0	0
Sales & Charges	639,009,972	165,280,317	165,280,317	0	165,280,317	165,280,317	0	635,083,000	635,083,000	635,083,000	635,083,000	0	0	0
Fire Service Connections	3,597,759	951,733	951,733	0	951,733	951,733	0	3,509,000	3,509,000	3,509,000	3,509,000	0	0	0
Surcharges	4,698,732	1,252,291	1,252,291	0	1,252,291	1,252,291	0	5,300,000	5,300,000	5,300,000	5,300,000	0	0	0
Miscellaneous	6,763,117	1,978,138	1,978,138	0	1,978,138	1,978,138	0	5,259,000	5,259,000	5,259,000	5,259,000	0	0	0
Procurement	18,299	2,662	2,662	0	2,662	2,662	0	20,000	20,000	20,000	20,000	0	0	0
Miscellaneous	18,299	2,662	2,662	0	2,662	2,662	0	20,000	20,000	20,000	20,000	0	0	0
City Treasurer	3,725,334	(183,074)	(183,074)	0	(183,074)	(183,074)	0	1,500,000	1,500,000	1,500,000	1,500,000	0	0	0
Interest Earnings	3,725,334	(183,074)	(183,074)	0	(183,074)	(183,074)	0	1,500,000	1,500,000	1,500,000	1,500,000	0	0	0
Total Local Non-Tax Revenue	705,180,191	182,874,151	182,874,151	0	182,874,151	182,874,151	0	703,269,000	703,269,000	703,269,000	703,269,000	0	0	0
Other Governments														
Water	698,175	859,674	859,674	0	859,674	859,674	0	1,000,000	1,000,000	1,000,000	1,000,000	0	0	0
State	698,175	859,674	859,674	0	859,674	859,674	0	1,000,000	1,000,000	1,000,000	1,000,000	0	0	0
Federal	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Other Governments	698,175	859,674	859,674	0	859,674	859,674	0	1,000,000	1,000,000	1,000,000	1,000,000	0	0	0
Revenue from Other Funds														
Water	39,988,979	0	0	0	0	0	0	122,278,000	129,278,000	129,278,000	129,278,000	7,000,000	0	0
General Fund	30,851,941	0	0	0	0	0	0	33,004,000	33,004,000	33,004,000	33,004,000	0	0	0
Aviation Fund	4,393,006	0	0	0	0	0	0	4,194,000	4,194,000	4,194,000	4,194,000	0	0	0
Employee Benefit Fund	423,000	0	0	0	0	0	0	400,000	400,000	400,000	400,000	0	0	0
Rate Stabilization Fund	4,321,032	0	0	0	0	0	0	84,680,000	91,680,000	91,680,000	91,680,000	7,000,000	0	0
Total Revenue from Other Funds	39,988,979	0	0	0	0	0	0	122,278,000	129,278,000	129,278,000	129,278,000	7,000,000	0	0
Total - All Sources	745,867,345	183,733,825	183,733,825	0	183,733,825	183,733,825	0	826,547,000	833,547,000	833,547,000	833,547,000	7,000,000	0	0

The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

**Quarterly City Managers Report
Departmental Obligations Summary
Water Fund**

For the Period Ending September 30, 2019

Department	FY 2019 Unaudited Actual	Fiscal Year 2020 Year to Date			Fiscal Year 2020 Full Year			Current Projection	
		Target Budget	Actual	Actual (Over) / Under Target Budget	Adopted Budget	Target Budget	Current Projection	Adopted Budget	Target Budget
Office of Innovation & Technology	23,718,271	7,148,402	7,148,402	0	30,850,024	30,850,024	30,850,024	0	0
Personal Services	6,501,124	1,557,457	1,557,457	0	8,700,632	8,700,632	8,700,632	0	0
Purchase of Services	15,249,284	5,256,882	5,256,882	0	20,015,542	20,015,542	20,015,542	0	0
Materials, Supplies & Equipment	1,967,863	334,063	334,063	0	2,133,850	2,133,850	2,133,850	0	0
Managing Director	138,550	0	0	0	138,550	138,550	138,550	0	0
Personal Services	138,550	0	0	0	138,550	138,550	138,550	0	0
Public Property	4,265,847	4,270,347	4,270,347	0	4,270,347	4,270,347	4,270,347	0	0
Purchase of Services	4,265,847	4,270,347	4,270,347	0	4,270,347	4,270,347	4,270,347	0	0
Office of Fleet Management	7,433,982	2,866,875	2,866,875	0	8,846,754	8,846,754	8,846,754	0	0
Personal Services	2,909,020	684,179	684,179	0	3,083,114	3,083,114	3,083,114	0	0
Purchase of Services	1,443,609	371,640	371,640	0	1,489,000	1,489,000	1,489,000	0	0
Materials, Supplies & Equipment	3,081,353	1,811,056	1,811,056	0	4,274,640	4,274,640	4,274,640	0	0
Water	396,580,692	157,993,737	157,993,737	0	427,602,475	434,602,475	434,602,475	(7,000,000)	0
Personal Services	115,175,461	26,464,235	26,464,235	0	127,354,425	127,354,425	127,354,425	0	0
Purchase of Services	160,220,502	113,330,717	113,330,717	0	170,795,150	177,795,150	177,795,150	0	0
Materials, Supplies & Equipment	46,651,495	17,698,785	17,698,785	0	54,837,900	54,837,900	54,837,900	0	0
Contributions, Indemnities & Taxes	3,816,246	500,000	500,000	0	615,000	615,000	615,000	0	0
Payments to Other Funds-Rate Stabilization Fd	0	0	0	0	0	0	0	0	0
Payments to Other Funds-Water Residual Fd	38,085,853	0	0	0	37,000,000	37,000,000	37,000,000	0	0
Payments to Other Funds-Other	32,631,135	0	0	0	37,000,000	37,000,000	37,000,000	0	0
Finance	133,769,578	13,316,589	13,316,589	0	154,939,194	154,939,194	154,939,194	0	0
Personal Services - Fringe Benefits	133,769,578	12,289,784	12,289,784	0	147,439,194	147,439,194	147,439,194	0	0
Contributions, Indemnities & Taxes	0	1,026,785	1,026,785	0	7,500,000	7,500,000	7,500,000	0	0
Revenue	15,816,844	3,287,042	3,287,042	0	17,472,616	17,472,616	17,472,616	0	0
Personal Services	9,793,098	2,294,286	2,294,286	0	10,873,116	10,873,116	10,873,116	0	0
Purchase of Services	4,858,990	851,822	851,822	0	5,165,000	5,165,000	5,165,000	0	0
Materials, Supplies & Equipment	1,164,756	140,934	140,934	0	1,429,500	1,429,500	1,429,500	0	0
Contributions, Indemnities & Taxes	0	0	0	0	5,000	5,000	5,000	0	0
Sinking Fund	190,908,003	101,678,063	101,678,063	0	218,105,830	218,105,830	218,105,830	0	0
Debt Service	190,908,003	101,678,063	101,678,063	0	218,105,830	218,105,830	218,105,830	0	0
Procurement	90,176	24,217	24,217	0	105,285	105,285	105,285	0	0
Personal Services	90,176	24,217	24,217	0	105,285	105,285	105,285	0	0
Law	3,302,617	640,220	640,220	0	3,304,069	3,304,069	3,304,069	0	0
Personal Services	2,568,773	638,038	638,038	0	2,569,445	2,569,445	2,569,445	0	0
Purchase of Services	691,440	2,182	2,182	0	691,614	691,614	691,614	0	0
Materials, Supplies & Equipment	42,404	0	0	0	43,010	43,010	43,010	0	0
Office of Sustainability	93,874	30,000	30,000	0	93,874	93,874	93,874	0	0
Personal Services	63,874	0	0	0	63,874	63,874	63,874	0	0
Purchase of Services	30,000	30,000	30,000	0	30,000	30,000	30,000	0	0
Water, Sewer & Storm Water Rate Board	169,512	9,899	9,899	0	817,982	817,982	817,982	0	0
Personal Services	36,897	9,899	9,899	0	42,782	42,782	42,782	0	0
Purchase of Services	132,615	0	0	0	750,200	750,200	750,200	0	0
Materials, Supplies & Equipment	0	0	0	0	25,000	25,000	25,000	0	0
Total Water Fund	776,287,946	291,265,371	291,265,371	0	866,547,000	873,547,000	873,547,000	(7,000,000)	0
Personal Services	137,276,973	31,672,311	31,672,311	0	152,931,223	152,931,223	152,931,223	0	0
Personal Services - Fringe Benefits	133,769,578	12,289,784	12,289,784	0	147,439,194	147,439,194	147,439,194	0	0
Sub-Total Employee Compensation	271,046,551	43,962,095	43,962,095	0	300,370,417	300,370,417	300,370,417	0	0
Purchase of Services	186,892,287	124,113,590	124,113,590	0	203,206,853	210,206,853	210,206,853	0	0
Materials, Supplies & Equipment	52,907,871	19,984,838	19,984,838	0	62,743,900	62,743,900	62,743,900	0	0
Contributions, Indemnities & Taxes	3,816,246	1,526,785	1,526,785	0	8,120,000	8,120,000	8,120,000	0	0
Debt Service	190,908,003	101,678,063	101,678,063	0	218,105,830	218,105,830	218,105,830	0	0
Payments to Other Funds	70,716,988	0	0	0	74,000,000	74,000,000	74,000,000	0	0

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**Quarterly City Managers Report
Analysis of Projected Year-End Variances
Water Fund**

All Departments

For the Period Ending September 30, 2019

Category	Full Year Proj. Variance Better / (Worse) Than Cur. Target	Reasons / Comments
<u>Revenues</u>		
No variance to report		
Subtotal	\$0.0	
<u>Obligations / Appropriations</u>		
No variance to report		
	\$0.0	
<u>Other Adjustments</u>		
	\$0.0	
Subtotal	\$0.0	
Total	\$0.0	

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**Quarterly City Managers Report
Departmental Full Time Position Summary
Water Fund**

For the Period Ending September 30, 2019

Department	FY 2019 Actual	Fiscal Year 2020 Year to Date				Fiscal Year 2020 Full Year				
		Month End		Actual (Over) / Under Target Budget	Authorized Positions		Current Projection		Current Projection (Over) / Under Adopted Budget Target Budget	
		Target Budget	Actual		Adopted Budget	Target Budget	Current Projection	Adopted Budget	Target Budget	
Office of Innovation & Technology	83	87	87	0	107	107	107	0	0	
Office of Fleet Management	54	53	53	0	59	59	59	0	0	
Water	1,891	1,971	1,971	0	2,242	2,242	2,242	0	0	
Revenue	206	207	207	0	232	232	232	0	0	
Procurement	2	2	2	0	2	2	2	0	0	
Law	31	31	31	0	30	30	30	0	0	
Water, Sewer & Stormwater Rate Board	1	1	1	0	1	1	1	0	0	
Total Water Fund	2,268	2,352	2,352	0	2,673	2,673	2,673	0	0	

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City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2019

**AVIATION FUND
QUARTERLY REPORT**

**Quarterly City Managers Report
Fund Balance Summary
Aviation Fund**

All Departments
For the Period Ending September 30, 2019

Category	FY 2019 Unaudited Actual		Fiscal Year 2020 Year to Date		Fiscal Year 2020 Full Year				
	Actual	Target Budget	Actual	Actual Over / (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection for Revenues Over / (Under)	
								Adopted Budget	Target Budget
REVENUES									
Taxes									
Locally Generated Non - Tax Revenues	458,924,339	60,895,837	60,895,837	0	497,797,000	497,797,000	497,797,000	0	0
Other Governments	1,060,781	712,840	712,840	0	2,913,000	2,913,000	2,913,000	0	0
Revenues from Other Funds of City	1,408,842	0	0	0	1,527,000	1,527,000	1,527,000	0	0
Other Sources									
Total Revenues and Other Sources	461,393,962	61,608,677	61,608,677	0	502,237,000	502,237,000	502,237,000	0	0
Category	FY 2019 Unaudited Actual	Actual	Actual	Actual Over / (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Adopted Budget	Current Projection for Obligations (Over) / Under Target Budget
OBLIGATIONS / APPROPRIATIONS									
Personal Services	81,074,600	19,447,762	19,447,762	0	87,640,786	88,605,786	88,605,786	(965,000)	0
Personal Services - Employee Benefits	63,033,740	4,685,133	4,685,133	0	66,061,224	66,061,224	66,061,224	0	0
Sub-Total Employee Compensation	144,108,340	24,132,895	24,132,895	0	153,702,010	154,667,010	154,667,010	(965,000)	0
Purchase of Services	120,075,129	83,133,255	83,133,255	0	139,191,589	139,191,589	139,191,589	0	0
Materials, Supplies and Equipment	15,217,585	4,249,518	4,249,518	0	17,531,900	17,531,900	17,531,900	0	0
Contributions, Indemnities and Taxes	5,451,739	3,933,191	3,933,191	0	8,812,000	8,812,000	8,812,000	0	0
Debt Service	133,410,174	26,776,961	26,776,961	0	134,825,501	134,825,501	134,825,501	0	0
Payment to Other Funds	18,597,640	0	0	0	20,023,000	20,023,000	20,023,000	0	0
Advances and Miscellaneous Payments	0	0	0	0	0	0	0	0	0
Total Obligations / Appropriations	436,860,607	142,225,820	142,225,820	0	474,086,000	475,051,000	475,051,000	(965,000)	0
Operating Surplus / (Deficit)	24,533,355	(80,617,143)	(80,617,143)	0	28,151,000	27,186,000	27,186,000	(965,000)	0
PRIOR FISCAL YEARS									
Prior Year Fund Balance	143,068,950	0	0	0	123,806,000	182,397,574	182,397,574	58,591,574	0
Net Adjustments - Prior Years	14,795,269	0	0	0	15,000,000	15,000,000	15,000,000	0	0
Total Net Adjustments	157,864,219	0	0	0	138,806,000	197,397,574	197,397,574	58,591,574	0
Preliminary Year End Fund Balance	182,397,574	(80,617,143)	(80,617,143)	0	166,957,000	224,583,574	224,583,574	57,626,574	0
Deferred Revenue-Airline Rates & Charges (See Note 1)	0	0	0	0	0	0	0	0	0
Year End Fund Balance	182,397,574	(80,617,143)	(80,617,143)	0	166,957,000	224,583,574	224,583,574	57,626,574	0

Note 1: In accordance with Airline Use & Lease Agreements, revenues received in excess of Terminal Building and Airfield Area costs are deferred to the subsequent fiscal year.

The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

**Quarterly City Managers Report
Non-Tax Revenue Summary
Aviation Fund
For the Period Ending September 30, 2019**

Department	FY 2019 Unaudited Actual	Fiscal Year 2020 Year to Date			Fiscal Year 2020 Full Year			Current Projection					
		Target Budget	Actual	Actual Over / (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Adopted Budget	Target Budget				
										Over / (Under)			
<u>Local Non-Tax Revenues</u>													
Fleet Management	123,416	17,395	17,395	0	25,000	25,000	25,000	25,000	0	0	0	0	0
Sale of Vehicles	123,416	17,395	17,395	0	25,000	25,000	25,000	25,000	0	0	0	0	0
Procurement	1,129	576	576	0	5,000	5,000	5,000	5,000	0	0	0	0	0
Miscellaneous	1,129	576	576	0	5,000	5,000	5,000	5,000	0	0	0	0	0
City Treasurer	6,614,976	(657,970)	(657,970)	0	2,095,000	2,095,000	2,095,000	2,095,000	0	0	0	0	0
Interest Earnings	6,614,976	(657,970)	(657,970)	0	2,095,000	2,095,000	2,095,000	2,095,000	0	0	0	0	0
Commerce - Division of Aviation	452,184,818	61,535,836	61,535,836	0	495,672,000	495,672,000	495,672,000	495,672,000	0	0	0	0	0
Concessions	62,349,635	6,369,200	6,369,200	0	59,489,000	59,489,000	59,489,000	59,489,000	0	0	0	0	0
Space Rentals	143,837,476	10,746,910	10,746,910	0	175,153,000	175,153,000	175,153,000	175,153,000	0	0	0	0	0
Landing Fees	91,839,130	6,949,965	6,949,965	0	105,431,000	105,431,000	105,431,000	105,431,000	0	0	0	0	0
Parking	37,426,119	93,620	93,620	0	45,402,000	45,402,000	45,402,000	45,402,000	0	0	0	0	0
Car Rental	19,761,288	2,091,370	2,091,370	0	25,562,000	25,562,000	25,562,000	25,562,000	0	0	0	0	0
Sale of Utilities	2,772,663	318,447	318,447	0	4,693,000	4,693,000	4,693,000	4,693,000	0	0	0	0	0
Overseas Terminal Facility Charges	9,450	900	900	0	25,000	25,000	25,000	25,000	0	0	0	0	0
International Terminal Charges	40,941,194	3,615,225	3,615,225	0	39,580,000	39,580,000	39,580,000	39,580,000	0	0	0	0	0
Passenger Facility Charge	31,188,783	0	0	0	35,754,000	35,754,000	35,754,000	35,754,000	0	0	0	0	0
Miscellaneous	22,059,080	31,350,199	31,350,199	0	4,583,000	4,575,350	4,575,350	4,575,350	7,650	(7,650)	0	0	0
Total Local Non-Tax Revenue	458,924,339	60,895,837	60,895,837	0	497,797,000	497,797,000	497,797,000	497,797,000	0	0	0	0	0
<u>Other Governments</u>													
Commerce - Division of Aviation	1,060,781	712,840	712,840	0	2,913,000	2,913,000	2,913,000	2,913,000	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0	0	0	0	0
Federal	1,060,781	712,840	712,840	0	2,913,000	2,913,000	2,913,000	2,913,000	0	0	0	0	0
Total Other Governments	1,060,781	712,840	712,840	0	2,913,000	2,913,000	2,913,000	2,913,000	0	0	0	0	0
<u>Revenue from Other Funds</u>													
Commerce - Division of Aviation	1,408,842	0	0	0	1,527,000	1,527,000	1,527,000	1,527,000	0	0	0	0	0
General Fund	1,241,842	0	0	0	1,427,000	1,427,000	1,427,000	1,427,000	0	0	0	0	0
Contribution from Bond Fund	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Benefits Fund	167,000	0	0	0	100,000	100,000	100,000	100,000	0	0	0	0	0
Total Revenue from Other Funds	1,408,842	0	0	0	1,527,000	1,527,000	1,527,000	1,527,000	0	0	0	0	0
Total - All Sources	461,393,962	61,608,677	61,608,677	0	502,237,000	502,237,000	502,237,000	502,237,000	0	0	0	0	0

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**Quarterly City Managers Report
Departmental Obligations Summary
Aviation Fund**

For the Period Ending September 30, 2019

Department	FY 2019 Unaudited Actual	Fiscal Year 2020 Year to Date			Fiscal Year 2020 Full Year			Current Projection	
		Target Budget	Actual	Actual (Over) / Under Target Budget	Adopted Budget	Target Budget	Current Projection	Adopted Budget	Target Budget
									(Over) / Under
Office of Innovation & Technology	1,367,929	369,481	369,481	0	2,998,689	2,998,689	2,998,689	0	0
Personal Services	499,216	87,456	87,456	0	1,541,600	1,541,600	1,541,600	0	0
Purchase of Services	868,713	282,025	282,025	0	1,457,089	1,457,089	1,457,089	0	0
Police	16,996,284	3,435,215	3,435,215	0	18,031,895	18,031,895	18,031,895	0	0
Personal Services	16,832,987	3,432,681	3,432,681	0	17,861,395	17,861,395	17,861,395	0	0
Purchase of Services	74,597	2,534	2,534	0	77,500	77,500	77,500	0	0
Materials, Supplies & Equipment	88,700	0	0	0	93,000	93,000	93,000	0	0
Fire	8,928,909	1,873,555	1,873,555	0	9,320,474	10,285,474	10,285,474	(965,000)	0
Personal Services	8,758,009	1,794,355	1,794,355	0	9,126,574	10,091,574	10,091,574	(965,000)	0
Purchase of Services	15,000	0	0	0	15,000	15,000	15,000	0	0
Materials, Supplies & Equipment	155,900	79,200	79,200	0	155,900	155,900	155,900	0	0
Payments to Other Funds	0	0	0	0	23,000	23,000	23,000	0	0
Public Property	19,808,000	12,000,000	12,000,000	0	26,900,000	26,900,000	26,900,000	0	0
Purchase of Services	19,808,000	12,000,000	12,000,000	0	26,900,000	26,900,000	26,900,000	0	0
Office of Fleet Management	7,219,507	1,290,248	1,290,248	0	8,401,109	8,401,109	8,401,109	0	0
Personal Services	1,396,747	316,197	316,197	0	1,520,109	1,520,109	1,520,109	0	0
Purchase of Services	572,259	127,028	127,028	0	588,000	588,000	588,000	0	0
Materials, Supplies & Equipment	5,250,501	847,023	847,023	0	6,293,000	6,293,000	6,293,000	0	0
Finance	65,706,115	7,242,238	7,242,238	0	72,719,224	72,719,224	72,719,224	0	0
Personal Services - Fringe Benefits	63,033,740	4,685,133	4,685,133	0	66,061,224	66,061,224	66,061,224	0	0
Purchase of Services	2,672,375	2,511,062	2,511,062	0	4,146,000	4,146,000	4,146,000	0	0
Contributions, Indemnities & Taxes	0	46,043	46,043	0	2,512,000	2,512,000	2,512,000	0	0
Advances and Other Miscellaneous Payments	0	0	0	0	0	0	0	0	0
Sinking Fund	133,410,174	26,776,961	26,776,961	0	134,825,501	134,825,501	134,825,501	0	0
Debt Service	133,410,174	26,776,961	26,776,961	0	134,825,501	134,825,501	134,825,501	0	0
Commerce - Division of Aviation	181,725,366	88,828,400	88,828,400	0	199,188,000	199,188,000	199,188,000	0	0
Personal Services	51,919,318	13,437,351	13,437,351	0	55,920,000	55,920,000	55,920,000	0	0
Purchase of Services	96,034,185	68,180,606	68,180,606	0	105,978,000	105,978,000	105,978,000	0	0
Materials, Supplies & Equipment	9,722,484	3,323,295	3,323,295	0	10,990,000	10,990,000	10,990,000	0	0
Contributions, Indemnities & Taxes	5,451,739	3,887,148	3,887,148	0	6,300,000	6,300,000	6,300,000	0	0
Payments to Other Funds	18,597,640	0	0	0	20,000,000	20,000,000	20,000,000	0	0
Law	1,604,450	379,722	379,722	0	1,607,235	1,607,235	1,607,235	0	0
Personal Services	1,604,450	379,722	379,722	0	1,607,235	1,607,235	1,607,235	0	0
Purchase of Services	0	0	0	0	0	0	0	0	0
Materials, Supplies & Equipment	0	0	0	0	0	0	0	0	0
Office of Sustainability	93,873	30,000	30,000	0	93,873	93,873	93,873	0	0
Personal Services	63,873	0	0	0	63,873	63,873	63,873	0	0
Purchase of Services	30,000	30,000	30,000	0	30,000	30,000	30,000	0	0
Total Aviation Fund	436,860,607	142,225,820	142,225,820	0	474,086,000	475,051,000	475,051,000	(965,000)	0
Personal Services	81,074,600	19,447,762	19,447,762	0	87,640,786	88,605,786	88,605,786	(965,000)	0
Purchase of Services	63,033,740	4,685,133	4,685,133	0	66,061,224	66,061,224	66,061,224	0	0
Materials, Supplies & Equipment	144,108,340	24,132,895	24,132,895	0	153,702,010	154,667,010	154,667,010	(965,000)	0
Sub-Total Employee Compensation	120,075,129	83,133,255	83,133,255	0	139,191,589	139,191,589	139,191,589	0	0
Purchase of Services	15,217,585	4,249,518	4,249,518	0	17,531,900	17,531,900	17,531,900	0	0
Materials, Supplies & Equipment	5,451,739	3,933,191	3,933,191	0	8,812,000	8,812,000	8,812,000	0	0
Contributions, Indemnities & Taxes	133,410,174	26,776,961	26,776,961	0	134,825,501	134,825,501	134,825,501	0	0
Debt Service	18,597,640	0	0	0	20,023,000	20,023,000	20,023,000	0	0
Payments to Other Funds	0	0	0	0	0	0	0	0	0
Advances & Other Misc. Pmts.	0	0	0	0	0	0	0	0	0

The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

Quarterly City Managers Report
Analysis of Projected Year-End Variances
Aviation Fund
All Departments
For the Period Ending September 30, 2019

Category	Full Year Proj. Variance Better / (Worse) Than Cur. Target	Reasons / Comments
<u>Revenues</u>		
No variances to report.		
Subtotal	\$0.0	
<u>Obligations / Appropriations</u>		
No variances to report.		
Subtotal	\$0.0	
Total	\$0.0	

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Quarterly City Managers Report
Departmental Full Time Position Summary
Aviation Fund
For the Period Ending September 30, 2019

Department	FY 2019 Actual	Fiscal Year 2020 Year to Date			Fiscal Year 2020 Full Year					
		Month End		Actual (Over) / Under Target Budget	Authorized Positions		Current Projection			
		Target Budget	Actual		Adopted Budget	Target Budget	Current Projection	Adopted Budget	Target Budget	
Office of Innovation & Technology	5	5	5	0	15	15	15	15	0	0
Police	161	163	163	0	166	166	166	166	0	0
Uniformed	150	152	152	0	155	155	155	155	0	0
Civilian	11	11	11	0	11	11	11	11	0	0
Fire	73	76	76	0	75	75	75	75	0	0
Uniformed	73	76	76	0	75	75	75	75	0	0
Civilian	0	0	0	0	0	0	0	0	0	0
Office of Fleet Management	24	24	24	0	25	25	25	25	0	0
Commerce - Division of Aviation	773	811	811	0	900	900	900	900	0	0
Law	19	18	18	0	22	22	22	22	0	0
Total Aviation Fund	1,055	1,097	1,097	0	1,203	1,203	1,203	1,203	0	0

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City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2019

GRANTS REVENUE FUND QUARTERLY REPORT

Unanticipated Grants

FUNDS TAKEN FROM FINANCE'S UNANTICIPATED GRANTS REVENUE FUND - FY 2020

FOR THE PERIOD JULY 1, 2019 - SEPTEMBER 30, 2019

Dp. No.	Department	Amount	Grant Title	Source	Description
61	Auditing	206,772.39	Audit Fee Reimbursement	School District of Philadelphia	Set-up FY 20 appropriation
Total		206,772.39			

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2019

CASH FLOW FORECAST

CASH FLOW PROJECTIONS
 OFFICE OF THE DIRECTOR OF FINANCE
 GENERAL FUND - FY2020

Projection as of September 30, 2019

Amounts in Millions

REVENUES	Amounts in Millions												Total	Accrued	Not Accrued	Estimated Revenues
	July 31	Aug 31	Sept 30	Oct 31	Nov 30	Dec 31	Jan 31	Feb 29	March 31	April 30	May 31	June 30				
Real Estate Tax	8.6	9.3	6.9	7.0	7.5	20.9	57.8	372.8	147.7	31.2	15.3	5.9	690.9			690.9
Total Wage, Earnings, Net Profits	159.2	114.7	128.7	156.6	131.4	121.5	170.1	131.2	148.0	169.9	138.2	117.5	1686.9			1686.9
Realty Transfer Tax	31.2	30.0	21.2	38.7	25.7	26.6	29.0	18.3	24.5	31.3	30.7	31.9	339.3			339.3
Sales Tax	28.0	34.8	13.9	13.8	15.6	14.2	13.7	16.6	13.2	13.2	28.5	30.0	235.6	1.7		237.2
Business Income & Receipts Tax	10.3	8.7	19.7	19.6	2.9	10.6	22.7	6.4	49.4	325.6	44.2	9.4	529.4			529.4
Beverage Tax	6.8	6.8	6.8	7.7	6.3	5.7	6.1	5.7	5.6	6.1	6.3	6.2	75.9			75.9
Other Taxes	9.7	10.5	14.1	10.0	10.7	10.4	10.4	10.9	10.1	13.9	10.9	10.1	131.8			131.8
Locally Generated Non-tax	34.2	31.5	27.4	31.5	29.2	28.5	32.7	30.0	32.9	33.4	32.1	33.8	377.2			377.2
Total Other Governments	9.9	54.7	90.8	52.5	23.8	2.5	5.7	19.2	8.4	8.8	9.9	11.4	297.8			313.7
Total PICA Other Governments	33.0	44.7	32.7	45.8	49.8	38.6	39.4	28.9	54.3	44.7	44.4	47.0	503.3	15.9		503.3
Interfund Transfers	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	25.5			81.0
Total Current Revenue	330.7	345.6	362.1	383.3	303.0	279.7	387.6	640.2	494.1	678.1	360.5	328.7	4893.6	17.6	55.5	4966.7
Collection of prior year(s) revenue	10.9	2.5	0.0	3.9	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	17.3			
Other fund balance adjustments	34.6	348.1	362.1	387.2	303.0	279.7	387.6	640.2	494.1	678.1	360.5	328.7	4910.9			
TOTAL CASH RECEIPTS	341.6	348.1	362.1	387.2	303.0	279.7	387.6	640.2	494.1	678.1	360.5	328.7	4910.9			

EXPENSES AND OBLIGATIONS	Amounts in Millions												Total	Vouchers Payable	Encumbrances	Estimated Obligations
	July 31	Aug 31	Sept 30	Oct 31	Nov 30	Dec 31	Jan 31	Feb 29	March 31	April 30	May 31	June 30				
Payroll	77.3	198.1	100.3	143.6	192.6	139.5	202.6	138.8	139.5	139.5	152.6	143.9	1768.2	69.8	4.2	1842.2
Employee Benefits	42.8	51.0	55.7	48.9	55.4	50.5	72.7	50.3	50.5	50.5	55.4	52.2	635.9	26.5	0.5	662.9
Pension	3.5	(0.6)	10.7	81.5	(5.5)	(2.3)	(5.3)	(2.7)	609.4	(3.0)	(2.2)	(1.8)	681.8	67.2		749.1
Purchase of Services	51.3	50.3	77.0	78.8	60.0	78.7	56.4	58.0	82.6	79.8	89.5	71.1	833.5	26.4	169.5	1029.5
Materials/Equipment	4.3	4.1	4.7	10.8	8.7	9.4	9.4	8.6	10.8	9.7	9.1	12.0	101.7	3.0	21.8	126.5
Contributions, Indemnities	10.6	72.0	4.8	16.2	58.9	12.6	6.0	56.6	11.6	5.0	64.1	13.4	331.7			331.7
Debt Service-Short Term	0.0	0.0	0.1	0.0	0.0	0.0	0.1	0.0	0.0	0.0	0.0	5.8	6.1			6.1
Debt Service-Long Term	106.6	10.4	0.0	0.0	0.2	0.2	7.1	56.0	0.4	0.2	0.2	0.2	181.4			181.4
Interfund Charges	34.6	10.0	0.0	0.0	0.0	13.3	0.2	3.2	0.0	4.2	0.5	20.1	86.2	22.0		108.2
Advances & Misc. Pmts. / Labor Obligations	0.0	0.0	0.0	0.0	6.9	6.9	6.9	6.9	6.9	6.9	6.9	31.9	80.1			80.1
Current Year Appropriation	330.8	395.3	253.3	379.8	377.3	308.8	356.1	375.8	911.9	292.8	376.1	348.7	4706.6	215.0	196.1	5117.6
Prior Yr. Expenditures against Encumbrances	44.2	36.0	23.7	14.0	17.7	24.9	11.0	7.1	4.6	4.1	1.7	1.8	190.8			
Prior Yr. Salaries & Vouchers Payable	43.2	(64.3)	60.2	89.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	128.5			
TOTAL DISBURSEMENTS	418.2	367.0	337.2	483.1	394.9	333.7	367.2	382.8	916.4	296.9	377.8	350.5	5025.9			
Excess (Def) of Receipts over Disbursements	(76.6)	(18.9)	24.9	(95.9)	(91.9)	(54.0)	20.5	257.4	(422.3)	381.1	(17.3)	(21.9)				
Opening Balance	966.4	889.8	870.8	895.8	799.9	707.9	653.9	674.4	931.7	509.4	890.6	873.2				
TRAN	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0				
CLOSING BALANCE	889.8	870.8	895.8	799.9	707.9	653.9	674.4	931.7	509.4	890.6	873.2	851.4				

CASH FLOW PROJECTIONS
CONSOLIDATED CASH - ALL FUNDS - FY2020

OFFICE OF THE DIRECTOR OF FINANCE

Projection as of September 30, 2019

	Amounts in Millions											
	July 31	Aug 31	Sept 30	Oct 31	Nov 30	Dec 31	Jan 31	Feb 29	March 31	April 30	May 31	June 30
General	889.8	870.8	895.8	799.9	707.9	653.9	674.4	931.7	509.4	890.6	873.2	851.4
Grants Revenue	(17.2)	(0.6)	24.6	14.3	(74.0)	(112.2)	(138.9)	(184.1)	(210.1)	(202.6)	(184.7)	(125.7)
Community Development	(2.5)	(1.4)	(1.6)	0.7	(4.3)	(4.8)	(6.5)	(5.2)	(4.7)	(1.0)	(0.4)	(6.5)
Vehicle Rental Tax	5.0	5.7	6.4	7.0	2.9	3.3	3.7	4.1	4.4	4.9	5.3	5.8
Hospital Assessment Fund	20.5	20.0	45.8	22.1	11.4	20.1	12.2	11.2	20.1	11.6	31.4	13.8
Housing Trust Fund	58.5	56.4	55.4	62.2	60.1	58.0	55.9	53.8	51.7	49.6	47.5	58.7
Budget Stabilization Fund	34.3	34.3	34.3	34.3	34.3	54.3	54.3	54.3	54.3	54.3	54.3	54.3
Other Funds	10.9	10.1	9.8	9.6	8.9	8.7	8.9	8.2	7.7	7.8	7.8	7.5
TOTAL OPERATING FUNDS	999.2	995.4	1070.4	950.1	747.3	681.5	664.1	874.0	432.8	815.2	834.4	859.3
Capital Improvement	102.6	451.0	425.5	409.6	394.6	379.6	364.6	349.6	334.6	319.6	304.6	289.6
Industrial & Commercial Dev.	10.1	10.1	10.1	10.1	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
TOTAL CAPITAL FUNDS	112.7	461.0	435.6	419.6	404.6	389.6	374.6	359.6	344.6	329.6	314.6	299.6
TOTAL FUND EQUITY	1111.9	1456.5	1506.0	1369.8	1151.9	1071.1	1038.7	1233.6	777.4	1144.7	1149.0	1158.9

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2019

METHODOLOGY FOR FINANCIAL REPORTING

QUARTERLY CITY MANAGERS REPORT

For the Period Ending September 30, 2019

METHODOLOGY FOR FINANCIAL REPORTING

A. FUND ACCOUNTING

Funds are groupings of activities that enable the city to maintain control over resources that have been segregated for particular purposes or objectives. All of the funds of the City of Philadelphia can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

- **Governmental funds.** The governmental funds are used to account for the financial activity of the city's basic services, such as: general government; economic and neighborhood development; public health, welfare and safety; cultural and recreational; and streets, highways and sanitation. The fund financial activities focus on a short-term view of the inflows and outflows of spendable resources, as well as on the balances of spendable resources available at the end of the fiscal year. The financial information presented for the governmental funds are useful in evaluating the city's short term financing requirements.

The city maintains twenty individual governmental funds. The city's Comprehensive Annual Financial Report presents data separately for the general fund, grants revenue fund and health-choices behavioral health fund, which are considered to be major funds. Data for the remaining seventeen funds are combined into a single aggregated presentation.

- **Proprietary funds.** The proprietary funds are used to account for the financial activity of the city's operations for which customers are charged a user fee; they provide both a long and short-term view of financial information. The city maintains three enterprise funds that are a type of proprietary funds - the airport, water and waste water operations, and industrial land bank.
- **Fiduciary funds.** The City of Philadelphia is the trustee, or fiduciary, for its employees' pension plans. It is also responsible for the Gas Works' employees' retirement reserve assets. Both of these fiduciary activities are reported in the city's Comprehensive Annual Financial Report as separate financial *statements of fiduciary net assets* and *changes in fiduciary net assets*.

B. BASIS OF ACCOUNTING AND MEASUREMENT FOCUS

Governmental funds account for their activities using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the city considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, as in the case of full accrual accounting. Debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due, however, those expenditures may be accrued if they are to be liquidated with available resources.

Imposed non-exchange revenues, such as real estate taxes, are recognized when the enforceable legal claim arises and the resources are available. Derived tax revenues, such as wage, business privilege, net

QUARTERLY CITY MANAGERS REPORT

For the Period Ending September 30, 2019

METHODOLOGY FOR FINANCIAL REPORTING

profits and earnings taxes, are recognized when the underlying exchange transaction has occurred and the resources are available. Grant revenues are recognized when all the applicable eligibility requirements have been met and the resources are available. All other revenue items are considered to be measurable and available only when cash is received by the city.

Revenue that is considered to be *program revenue* include: (1) charges to customers or applicants for goods received, services rendered or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program specific revenues, therefore, all taxes are considered general revenues.

The city's financial statements reflect the following three funds as major **Governmental Funds**:

- The **General Fund** is the city's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in other funds.
- The **HealthChoices Behavioral Health Fund** accounts for resources received from the Commonwealth of Pennsylvania. These resources are restricted to providing managed behavioral health care to Philadelphia residents.
- The **Grants Revenue Fund** accounts for the resources received from various federal, state and private grantor agencies. The resources are restricted to accomplishing the various objectives of the grantor agencies.

The City also reports on **Permanent Funds**, which are used to account for resources legally held in trust for use by the park and library systems of the city. There are legal restrictions on the resources of the funds that require the principal to remain intact, while only the earnings may be used for the programs.

The City reports on the following **Fiduciary Funds**:

- The **Municipal Pension Fund** accumulates resources to provide pension benefit payments to qualified employees of the city and certain other quasi-governmental organizations.
- The **Philadelphia Gas Works Retirement Reserve Fund** accounts for contributions made by the Philadelphia Gas Works to provide pension benefit payments to its qualified employees under its noncontributory pension plan.

The City reports the following major **Proprietary Funds**:

- The **Water Fund** accounts for the activities related to the operation of the city's water delivery and sewage systems.
- The **Aviation Fund** accounts for the activities of the city's airports.
- The **Industrial Land Bank Fund** accounts for the activities of the city's inventory of commercial land sites.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in

QUARTERLY CITY MANAGERS REPORT

For the Period Ending September 30, 2019

METHODOLOGY FOR FINANCIAL REPORTING

connection with a proprietary fund's ongoing operations. The principal operating revenues of the Water Fund are charges for water and sewer service. The principal operating revenue of the Aviation Fund is charges for the use of the airport. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. The principal operating revenues of the Industrial Land Bank Fund come from sales of land sites, while the operating expenses are comprised of land purchases and improvements made thereon. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

C. LEGAL COMPLIANCE

The city's budgetary process accounts for certain transactions on a basis other than generally accepted accounting principles (GAAP). In accordance with the Philadelphia Home Rule Charter, the city has formally established budgetary accounting control for its operating and capital improvement funds.

The operating funds of the city, consisting of the General Fund, nine Special Revenue Funds (County Liquid Fuels Tax, Special Gasoline Tax, HealthChoices Behavioral Health, Hotel Room Rental Tax, Grants Revenue, Community Development, Housing Trust, Acute Care Hospital Assessment and Car Rental Tax Funds) and two Enterprise Funds (Water and Aviation Funds), are subject to annual operating budgets adopted by City Council. Included with the Water Fund is the Water Residual Fund. These budgets appropriate funds for all city departments, boards and commissions by major class of expenditure within each department. Major classes are defined as: personal services; purchase of services; materials and supplies; equipment; contributions, indemnities and taxes; debt service; payments to other funds; and advances and other miscellaneous payments. The appropriation amounts for each fund are supported by revenue estimates and take into account the elimination of accumulated deficits and the re-appropriation of accumulated surpluses to the extent necessary. All transfers between major classes (except for materials and supplies and equipment, which are appropriated together) must have councilmanic approval. Appropriations that are not expended or encumbered at year-end are lapsed.

The City Capital Improvement Fund budget is adopted annually by the City Council. The Capital Improvement budget is appropriated by project for each department. All transfers between projects exceeding twenty percent of each project's original appropriation must be approved by City Council. Any funds that are not committed or expended at year-end are lapsed.

Schedules prepared on the legally enacted basis differ from the generally accepted accounting principles (GAAP) basis in that both expenditures and encumbrances are applied against the current budget, adjustments affecting activity budgeted in prior years are accounted for through fund balance or as reduction of expenditures and certain interfund transfers and reimbursements are budgeted as revenues and expenditures.

D. CITY MANAGERS REPORTS

Projected revenues and obligations reflected on the City Managers Reports are consistent with the above legal basis of Accounting and include all appropriate accruals.

Actual monthly revenue figures do not include revenues measurable and available within 60 days after

QUARTERLY CITY MANAGERS REPORT
For the Period Ending September 30, 2019

METHODOLOGY FOR FINANCIAL REPORTING

the month end because it would be impractical to issue timely reports using this method of accrual.

Actual monthly expenditures do not include accounts payable (amounts owed to providers of goods and services which have not been vouchered on the City's accounting records). These amounts, however, are reflected in the encumbrances outstanding for each City agency.

Interfund service charges, an annual expense budgeted in certain City departments, are not included in the actual monthly obligations, but as stated above, are projected in the City's annual costs.